



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	GOVERNMENT ZAWLNUAM COLLEGE
• Name of the Head of the institution	PROF. HARENDRA SINHA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03837269117
• Mobile No:	9862968458
• Registered e-mail	zawlnuamcollege1986@gmail.com
• Alternate e-mail	iqac.znc@gmail.com
• Address	VENGPUI, ZAWLNUAM
• City/Town	ZAWLNUAM
• State/UT	MIZORAM
• Pin Code	796471
<b>2.Institutional status</b>	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	MIZORAM UNIVERSITY
• Name of the IQAC Coordinator	DR. KAFEEL AHMED CHOUDHURY
• Phone No.	03837269117
• Alternate phone No.	03837269117
• Mobile	7637950481
• IQAC e-mail address	iqac.znc@gmail.com
• Alternate e-mail address	
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://gznc.edu.in/uploads/attachments/1d4180204311d711e0863b650f0a51f0/aqar-report-2019-20.pdf">https://gznc.edu.in/uploads/attachments/1d4180204311d711e0863b650f0a51f0/aqar-report-2019-20.pdf</a>

<b>4. Whether Academic Calendar prepared during the year?</b>		Yes			
<ul style="list-style-type: none"> <li>if yes, whether it is uploaded in the Institutional website Web link:</li> </ul>		<a href="https://gznc.edu.in/page/academic-calender-2021">https://gznc.edu.in/page/academic-calender-2021</a>			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.63	2016	16/09/2016	15/09/2021
<b>6. Date of Establishment of IQAC</b>		14/02/2012			
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty		Scheme	Funding Agency	Year of award with duration	Amount
Nil		Nil	Nil	Nil	Nil
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>		Yes			
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>		<a href="#">View File</a>			
<b>9. No. of IQAC meetings held during the year</b>		5			
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>		No			
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>		<a href="#">View File</a>			
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>		No			
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>					
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>					
Mentoring of students have been practised					
External Academic and Administrative Audit was done by Department of Higher and Technical Education, Govt. of Mizoram on November 17th & 18th, 2021					
Adoption of a border village namely Zawlpui was done and welfare activities undertaken					
More classrooms have been made ICT enabled					
24 webinars and 10 faculty exchange programmes conducted					
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>					
Plan of Action		Achievements/Outcomes			
Research initiatives to be undertaken		Some faculty members are involved in research and published articles in journals, chapters in books, books etc.			
<b>13. Whether the AQAR was placed before statutory body?</b>		No			
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
Name		Date of meeting(s)			
Nil		Nil			
<b>14. Whether institutional data submitted to AISHE</b>					
Year		Date of Submission			
2020-21		21/02/2022			
<b>Extended Profile</b>					

1. Programme	
1.1	93
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2. Student	
2.1	58
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	89
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	10
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3. Academic	
3.1	19
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	19
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
4. Institution	
4.1	8
Total number of Classrooms and Seminar halls	
4.2	7.54
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

##### 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Zawlnoam College is affiliated to Mizoram University and the curriculum as well as the academic calendar followed by the college is strictly in accordance with the guidelines and time frame prescribed by the affiliating university. The College takes at most care and responsibility that the curriculum designed by the university is implemented effectively and a well planned curriculum delivery system is followed. Govt. Zawlnoam College is currently having the following mechanisms for the effective delivery of curriculum. 1. The College Academic Calendar is prepared in accordance with the University Academic Calendar prior to the commencement of the academic year, which is published in the college handbook as well as it being displayed in college website and at the college campus. 2. At the beginning of each semester, college administration, in consultation with the departments, prepares and distributes a well structured weekly routine. The routine specifies the faculty wise course distribution. Implementation of weekly routine ensures an effective and well planned curriculum delivery. Syllabus is made available in the teachers' common room for easy accessibility and reference. 3. Flexibility in teaching learning process is ensured by giving freedom to use any method of instruction and teaching technique by the teachers. Use of ICT enabled teaching is encouraged so as to make teaching learning more effective to the students. Class notes and other necessary study materials

are distributed either by way of hard copy or soft copy by the concerned teachers. 4. Class room logbook is maintained by the class representative where the basic information like the subject taken, name of the teacher, duration of the class, topics discussed, mode teaching, etc. are recorded. Provision for remarks is provided against each period where the students and teachers can write comment if any. Log book is submitted to the principal every month for assessment. Class room log book ensures a proper and timely delivery of curriculum. 5. The learning level of the students are assessed and evaluated through internal assessment tests, assignments and classroom performance. After every internal assessment, marks obtained by the students are published in the notice board. The tests and assignments are mapped in line with the syllabus and course outcomes. Due considerations are given for slow learners and if necessary remedial classes are held.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gznc.edu.in/page/syllabus">https://gznc.edu.in/page/syllabus</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college carries out effective planning to adhere to the academic calendar of the Mizoram University. The University provides academic calendar to the Institution at the beginning of every academic year. It includes the number of working days, holidays, schedule of semester examination, and so on. The academic calendar and action plan prepared by the college is strictly in accordance with the academic calendar prescribed by the affiliating university. Before the commencement of the academic year, the Institution prepares and publishes Academic Calendar containing the relevant information regarding start end of the session, various events to be organized, dates of internal examination, semester examination etc. The academic calendar is prepared well in advance, that the teachers and students should be aware of all college activities and programs before the commencement of the session. By doing so the institution ensures effective time management for various activities. Institutional academic calendar is published in the college website as well as college hand book for all-time information of the students and stakeholders. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same. In accordance with the institutional calendar, every department creates its own internal plans to ensure timely delivery of syllabus. The time schedule enables the teachers to teach the given course within the time limit. The students are given sufficient time for question discussion and exam preparation.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://gznc.edu.in/page/academic-calender">https://gznc.edu.in/page/academic-calender</a>

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.2 - Academic Flexibility

##### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

###### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

##### 1.2.2 - Number of Add on /Certificate programs offered during the year

###### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

##### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

###### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curricula of the Mizoram University which is followed by the college offers a comprehensive syllabus including topics on gender issues, human values and human rights, professional ethics, environment and sustainability. Professional Ethics Different aspects of personality and means of developing an integrated personality, mental health and the role of the school, the teacher and the environment for the growth of children are all included in Psychological foundation of Education (Course code-UG/Edn/I/EC/01 ) Gender Issues The Course 'Women and Political Process' offered for undergraduate Political science Core (Course Code :UG/POLS /VIII/CC/08(b) ) incorporates gender related issues and gender sensitization. Paper - V: Political science Core 'Western Political Thought' (Course Code :UG/POLS /V/CC/5 ) teaches gender related issues and human values on western historical perspective. Issues and Trends in Contemporary Indian Education ( Course Code : UG/Edn/IV/EC/04) includes sex education, population education and related issues in Indian Educational system. Philosophical and Sociological Foundations of Education ( Course Code : UG/Edn/II/EC/02) includes current social problems relating to education in India such as equalization of educational opportunities, education of the backward classes and gender equality and equity Human Values Issues and Trends in Contemporary Indian Education (course code UG/Edn/IV/EC/04) includes value oriented education, Peace Education, alternative schooling, national adult education programme and National Literacy Mission Paper - V: Political science Core 'Western Political Thought' (Course Code: UG/POLS /V/CC/5 ) teaches human values on western historical perspective. Human Rights The course 'Human Rights' ( Course code UG/POLS/VIII/CC/08(a) ) deals with meaning and classification human rights, historical development of human rights, rights of women, children, minorities, disabled and old age , protection of human rights, international instruments of human rights, human rights provisions under the Indian Constitution and National Human Rights Commission in India. Environment 'Environmental Studies': is a compulsory/foundation course offered in the fourth semester. It teaches about ecosystem, natural resources, biodiversity and conservation, environmental pollution and Concept of sustainable development The course Environmental Economics (Course code UG/Eco/6/CC/09) aims to provide fundamental knowledge on economy and environment, environment and development, population, poverty and environment, degradation of environment, global environmental issues and climate change. Sustainability The course Environmental Economics (Course code UG/Eco/6/CC/09) teaches sustainable development and valuation of environment, indicators of sustainable development; economics of sustainable development; valuation of environmental damages, UN Millennium Development Goals, prevention and control of pollution in India and forest conservation

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

0	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

#### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	<a href="#">View File</a>	
URL for feedback report	<a href="https://gznc.edu.in/uploads/attachments/7831672c9fe78de87d06be6f8e0bd73b/142.pdf">https://gznc.edu.in/uploads/attachments/7831672c9fe78de87d06be6f8e0bd73b/142.pdf</a>	
<b>TEACHING-LEARNING AND EVALUATION</b>		
<b>2.1 - Student Enrollment and Profile</b>		
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>		
<b>2.1.1.1 - Number of sanctioned seats during the year</b>		
180		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	<a href="#">View File</a>	
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>		
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>		
12		
File Description	Documents	
Any additional information	No File Uploaded	
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>	
<b>2.2 - Catering to Student Diversity</b>		
<b>2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners</b>		
<p>To assess the learning levels of all the students both advanced learners and slow learners is the most important priority of the college. Briefing about the examination and mark system was done at the beginning of the semester. Important matters relating to Choice Based Credit System (CBCS), examination system, continuous assessment test, assignment system and passing out rules as mentioned in the UG Regulations are discussed. After the admission, the faculty members assess the students' knowledge and skills for a particular programme through class tests, assignments, paper presentation on topics already taught. Slow and fast learners are identified thorough class test, Continuous Assessment Test (CAT), assignments and their behaviour and performance inside the class. Students are given special class, remedial class or extra class according to his/her learning levels. All the departments are responsible for these slow learners in their respective departments. Mentoring system practiced in the college is another important tool to minimize the drop out rates and to find out the learning levels of the students. Teachers are assigned mentor to the students. All the students are under the guidance of the teachers, no students are left out. The mentors collect the important data from their mentee and keep it. All the important data including attendance records, their marks records, their activities inside and outside the colleges are all written. The mentors visit their mentee house, ask their problems and they are always available to them to share their experience and problems. The mentors mind the attendance, academic and overall performance of their mentees. The mentor/teacher makes necessary calls to the parents of the mentees reporting the poor performance of their child/ward. Mentoring of students by teachers has resulted in maintaining a healthy academic friendly relationship between the two in particular and better outcomes in the end-semester examination in general. Performance Incentive Award is adopted to motivate and to encourage the students and develop a competitive environment among the students. The practice helped to initiate competition among the students. There is a remarkable increase in the pass percentage and many of the students could secure higher division in the graduate degree examination. It is observed that the practice is very simple but more effective.. Ever since the inception of the practice, it is observed that the practice is very simple but more effective to improve the regularity of the students in the college and to generate a sense of competition and motivation among the students. The objective of the programme is not simply to give money or awards to the students, but to educate the parents and family about the significance of graduation. The number of dropout have come down for the last three years, shows the penetration of this message to the society.</p>		
File Description	Documents	
Link for additional Information	Nil	
Upload any additional information	<a href="#">View File</a>	
<b>2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)</b>		
Number of Students	Number of Teachers	
58	19	
File Description	Documents	
Any additional information	No File Uploaded	
<b>2.3 - Teaching- Learning Process</b>		

### 2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college undertakes many student-centric methods for enhancing learning experiences. One such method is Mentoring System for Students. 1.Objective of the Practice: To minimize drop-outs and backlog through personal guidance and counselling. 2.Need Addressed & the Context: Students undergo various problems of stress and strain when it comes to academics. Considering the student teacher ratio in classrooms, it is sometimes impossible at times to give personal attention to students inside the classrooms. A mentor can form a closer bond with students in the true sense. Mentoring is helps in the task of achieving emotional stability and in promoting clarity in thinking and decision-making for overall programme. 3.The Practice: Under the mentoring system each teacher is assigned two to four students. They meet at least once in two weeks to discuss, clarify and share various personal, domestic, academic problems which may hinders the students' progress. Local guardians and parents are involved in the process whenever necessary. The students are asked to share their profile with the teachers. Students profile is created for this purpose in which the students are requested to fill in their bio data, marks scored in internal and external exams, hobbies, goals etc. 4.Evidence of Success: Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students. Prospects of turning out as well adjusted citizen and a responsible human being also increases through this process. 5.Resources: The resources required for this practise are well committed teaching staffs that have the desire to help students beyond teaching hours. Proper infrastructure and materials to carry out the task as well as training in guidance and counselling. Apart from these students are encouraged to participate in various co-curricular activities organised in collaboration with prestigious organisations. This gives them the exposure to the work and views of leading experts, academicians, artists and activists on different societal and environmental issues. Students actively participate in co-curricular and outreach activities organised by various Committees of the college. Department-specific activities like heritage walks, museum visits, one-day field trips, study tours, long excursions, etc. which are part of curriculum are also organised.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at Zawlnuam College makes use of the ICT facilities available in the college. The College has seen an improvement in the number of teachers using ICT facilities in recent years. The previous years saw a decline in the number of teachers using ICT facilities due to poor electric and internet connection. Teachers use projectors which are available in the classrooms for effective teaching-learning experience. Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. Platforms such as Zoom, Google Classroom, G-suite, Google Duo, Microsoft Teams, Cisco Webex were used to create virtual classrooms. Online modes like Email and Google forms are also used to collect assignments and for conducting internal tests well as for sharing notes, practice questions and other e-resources. Teachers use social media platforms like WhatsApp and Telegram to connect with the students individually and collectively beyond the classroom for giving extra information and support to students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded

List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
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### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

407

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. Zawlnuam College is a college affiliated to Mizoram University and is guided by the regulations formulated at University level in all the matters pertaining to syllabi, examination and evaluation. The College has a transparent and continuous internal assessment system. 25% marks in each paper are awarded through internal assessment while the remaining 75% are awarded by University appointed examiners on the basis of performance of students in semester-end examinations. The internal assessment is carried out through a mechanism specified by Mizoram University. 5% of the marks are awarded on the basis of attendance and are calculated as per university rules. (1 mark if attendance is 75% to <76%, 2 marks if attendance is 76% to < 80%, 3 marks if attendance is 80% to < 85% , 4 marks if attendance is 85% to < 90% , and 5 marks for attendance over 90% ) A student needs to attend at least 75% of the classes in order to appear in the end semester examination. 12% marks are awarded on the basis of a class test conducted by the concerned teacher. Students are informed about the date and syllabus of the test well in advance. Evaluated answer scripts are shown to the students and suggestions for improvement are made by teachers. Two internal tests are conducted per paper per semester and the average of the two tests are taken as the final marks obtained from internal tests. 8% marks are awarded on the basis of assignments, presentations and projects. Teachers mostly assign innovative projects to students to develop their creative skills and to engage them in critical thinking and problem solving. Students are also informed about the criteria for internal assessment and continuous evaluation during the departmental orientation programme. It is also reiterated by teachers from time to time during regular classes. At Govt. Zawlnuam College, the internal assessment is highly transparent as teachers ensure that the attendance sheet of the class test is signed by each student in person. The attendance and internal assessment record (assignments, tests and projects) are informed to the students. The Students are required to check and sign their internal assessment record before it is uploaded on the University portal.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Govt. Zawlnuam College has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students. The college has an examination Committee, which undertakes necessary measures to ensure objectivity and transparency in the process of internal examination. Notifications are displayed prominently on the college notice boards to communicate information related to internal assessment to students. Whatsapp social media is also used as a medium of communication. The attendance record, which is a part of the Continuous Internal Assessment, is uploaded by all the teachers on monthly basis and students are given ample time to point out any discrepancies. Answer scripts of internal class tests and assignments are discussed with students after evaluation. They may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary cases. Students are also given enough time to claim concessions in attendance on medical grounds and for participation in extracurricular activities. The final internal marks are sent to the university only after each student signs the record. In certain cases, if discrepancies are noticed between marks awarded to students by teachers and those entered in the mark sheets prepared by the University, the college assists the students in getting such errors rectified.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://gznc.edu.in/page/complaint">https://gznc.edu.in/page/complaint</a>

### 2.6 - Student Performance and Learning Outcomes

#### 2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Zawlnuam College is an undergraduate arts college affiliated to Mizoram University and follows the curricula prescribed by the affiliated university. The College offers semester based three year degree programmes in the following subjects - 1. Economics 2. Education 3. English 4. History 5. Mizo 6. Political Science. As per the notification and guidelines of Mizoram university, Govt. Zawlnuam College also adopted choice based Credit system for all programmes in the year 2016. Each programme offered by the college has clearly stated learning outcomes that ultimately support the institutional goals and objectives, and integrate the vision and mission of the College. The objectives and the expected outcomes of various programmes and courses are designed and incorporated in the curriculum and syllabus of the Mizoam University. Therefore, the students and the faculty members understand the objective and outcome of each programme even before the teaching commence. College takes at most



responsibility and care that these objectives and outcomes are realized and achieved by the students through successful completion of the programmes. The curriculum and the syllabi of the academic programmes offered in the college are communicated in a way that the stakeholders are well aware of the programme outcome. Various programmes offered and the courses in each programme are published through the college website and included in the college prospectus. University syllabus which provides detailed information of the content of various programs and its outcomes is made available in the teachers' common room and library for easy and ready reference. Whenever a change in curriculum is made by the university, college is organising orientation programmes to the teachers to get well acquainted with the changes. The program outcomes of all the subjects are clearly made known to the students by the teachers through various interactions and motivations. Each subject has clearly stated learning outcomes and the departments take the initiative of introducing the subjects and subject outcomes to their respective students at the beginning of the academic session.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of measuring the level of attainment of programme outcomes, programme specific outcomes and course outcomes are as per the university guidelines and norms. The program outcomes and Program Specific outcomes are assessed with the help of course outcomes of the relevant courses through internal and external assessment.

Internal assessments are done through Continuous Assessment Test (CAT) and Assignments. As per the Mizoram University guidelines, College is to conduct internal assessment in three different components; 1st continuous assessment test, 2nd continuous assessment test and Home Assignment. The tests and assignments are mapped with the syllabus and course outcomes. These tests and assignments are conducted in evenly spaced out intervals to avoid pressuring the students and dates are chalked out well in advance of the commencement of the classes. The marks distribution of all the three components are as per the university guidelines and 25% percentage of the scoring is allotted to Internal assessment. Internal marks are displayed in the notice board after every internal assessment.

University conducts examinations of 75 % marks for every course at the end of each semester. The marks scored by the students in Internal assessment and end semester examination are taken together to assess course outcome attainment level. University publishes the attainment level of course outcome of every students in grades such as O, A+, A, B+, B C, and D. The level of attainment of programme outcome is derived from the aggregates of all course outcome levels of the program which reflects realization of programme specific outcome level of the student.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

## 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

10

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gznc.edu.in/uploads/attachments/7831672c9fe78de87d06be6f8e0bd73b/142.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0	
File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
36	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>
<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
2	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
1	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.3 - Extension Activities</b>	
<b>3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</b>	
<p>The college gives importance to extension activities and services in the neighbourhood community and thereby sensitising students to social issues and holistic development. The college carries out extension services mainly through NSS. As the sole aim of the NSS is to provide hands on experience to young students in delivering community service, the college conducts community service ensuring active citizenship and student's participation through activities such as Cleanliness Drive in the college campus and the locality in which the college is located (Zawlnuam). The college organises Voluntary Blood Donation Camp when needed. The college engages in community and environmental friendly activity like planting of trees in the college campus/college plantation site and looking after the planted trees. Several activities such as awareness campaign (career awareness, water conservation, public hygiene, etc.) and renovation of public places like water shed, bazaar, urinal, waiting shed, etc. are also conducted by NSS in our Adopted Village.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year</b>	
<b>3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
<b>3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,</b>	

community and NGOs ) during the year

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

4

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

60

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities****4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

The College has provided adequate physical and academic facilities as per the requirement of and the need of the students. The specific location of the college provides pollution free and natural environment. The college is located in a 25 hectares campus surrounded with trees. There are 6 undergraduate courses and 8 class-rooms with proper infrastructure in the college. All departments have proper light and ventilation with benches and LCD projectors with internet connectivity. The college houses three main buildings which serve the needs of the students and one building is under construction at present. The main administrative building comprises of the administrative office, the Principal's Chamber, the Vice Principal's Chamber, the faculty room, two classroom with capacity of 10 students and one language laboratory. The Language lab is fully equipped with 10 computers enabled with internet facilities. The old building houses 4 classrooms which are used as core classrooms for Mizo, Economics, Education and Political Science Department. Each classroom has a capacity of 30 students each. The new building has two classrooms with a capacity of 40 students each and the second floor of the building is also under construction. All the classrooms are fully equipped with whiteboards and projectors which can be utilized by both students and teachers. The classrooms are provided with proper windows and ventilations. Scholar benches and desks are well arranged for the smooth writing of the students. The rooms are provided with projector screen/ learning management system, and white Board attached on the front wall of the room inside which were utilized by the teachers. The college has well-furnished library with 4900 textbooks and 1104 reference books. It is also fully equipped with Soul 2.0 software. Reading room is also made available which can be utilised by the students as and when necessary. The college also has a multipurpose hall which is utilised for various events including, sports events, seminars and orientation programmes.

File Description	Documents
------------------	-----------

Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multipurpose hall: The college is facilitated with a multipurpose hall with an area of 706 sq. mtrs. The multipurpose hall functions as a seminar hall as well. Students and faculty members make use of the multipurpose for various activities including

- Organising Seminars and Workshops
- Organising Social like Fresher's', Parting and Graduation
- Organising Indoor competitions like Table Tennis, Carom, Chinese Checkers etc.
- The community also makes use of the hall for various functions and programmes.

Gymnasium: The College has a Gymnasium which is located at the base of the Library building. It is provided with modern equipment like, treadmill, gym bike, bench press, dumbbells, barbells, adjustable bench, leg press, 7 in one machine for physical fitness and exercises. Basketball Court: The college has a basketball court which is located behind the multipurpose hall. The area of the court is 436.85 sq. mtrs. The court is utilised by the students during college week as well as for basketball practise. Apart from these facilities, Games and Sports Association Playground, Vengpui is located at a close distance from the college. This playground is equipped with Basketball Court, Volleyball Court and Football Ground. The college has made an agreement with the concerned authorities in which it is agreed that the playground can be made use of by the students of the college as and when necessary.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.63

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Software for University Library SOUL 2.0 as designed and developed by INFLIBNET Centre , a state-of-the-art integrated library management software based on requirements of college and University libraries is used in the College Library. It is user friendly software developed to work under client server environment. Major Features and Functionalities • UNICODE based multilingual support • Compliant to InMARC21, AACR-2, MARCXM international Standards • User-friendly interface • Client-server based architecture • Compliant to NCIP 2.0 protocol for RFID and other related applications especially for self check-out & check-in

• Supports multi-platform for bibliographic database such as My SQL, MS-SQL or any other RDBMS • Supports cataloguing of electronic resources • Supports requirements of digital library and facilitate link to fulltext articles and other digital objects • Provides default templates for data entry of different type of documents · Name of ILMS software: SOUL · Nature of automation (fully or partially): Fully · Version: 2.0 · Year of Automation: 2016

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

2

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has 20 computers amongst which 10 computers are kept in the language lab and the rest of the computers are made use of by the Faculty and non-teaching staff and the librarian. All the computers are frequently updated with the latest software as and when needed. There are two multi-functional printers which functions as a scanner, photocopier and colour printer. The library is fully automated with SOUL 2.0 software and is enabled with barcode scanner for easy circulation of books to students. The college had internet facilities provided by Bharti Airtel Company. This internet facility was started in the year 2016. However , due to poor connectivity and poor service, the unit cost on internet bills became a loss for the college and thus the connection was ended in 2019.

After this period, there were no other internet providers within the locality and everything remained at a standstill due to the pandemic. However, Mizoserver internet providers started entering Zawlnuam town on Sept. of 2021 and the college now has a working leased line internet connection with 40mbps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

20

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0.84

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

**4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The College Staff Meeting under the chairmanship of Principal has constituted various cells to maintain infrastructure facilities & equipments. 1.Infrastructure Development Cell 2.Hostel In-charge 3.Library Development Cell 4.Beautification and Cleanliness Cell 5.Sports and Physical Education Cell 6.Language Proficiency Cell 1.Infrastructure Development Cell: The committee was constituted for a term of two years chaired by the Principal. All the infrastructure works are monitored and maintained by the committee. It also carries out the required civil works in the college such as whitewashing,

constructing / renovating buildings and other repair works. It also take the responsibility of providing necessary facilities for classroom/laboratories. 2.Hostel In-Charge: The hostel in-charge looks after the college women's hostel and handles the management of the hostel including admission, maintenances etc. 3.Library Development Cell: The Library Development Cell is required to augment library resources every year with newer editions and titles, to render the library effective and user-friendly (issue of books, getting the necessary references etc.), and to arrange reading room facility for faculty/students. The Library is open every working day during working hours. 4.Beautification and Cleanliness Cell: The cell is formed to look after and ensure cleanliness of the campus. The task of beautifying the campus is also entrusted with the cell. The cell takes care of maintaining the physical landscape of the college. 5.Sports and Physical Education Cell: The cell was created to look after the gymnasium and the sport facilities available in the college. They are responsible for maintaining the equipment at the gym, their repair and up gradation etc. The college gym is open for all students in two shifts i.e. morning and evening. The timings vary depending on the seasonal climate. 6.Language Proficiency Cell: The cell is tasked with the job of maintaining the language lab of the college. Updating software, maintaining equipment etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

42

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and

C. Any 2 of the above

undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

### 5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The College has a Students' Union which functions under the Presidentship of the Principal. The Students Union has their Elections during the month of July every year. All the students cast their vote to elect their leaders. The SU has various activities throughout the year which includes:-

- Organising Freshers Social to welcome the Freshers of the new academic session.
- Organising Felicitation Programme for the newly Graduates.
- Organised College Week where various competitions including sports, culture and debate are held.
- Participating in the Mizoram University Sports.
- Participating in various academic and cultural competitions within the State.
- They are responsible for the selection of students participating in inter- college competition.
- They are also responsible for the selection of financially poor students, physically challenged or skilled(sports)students for FRESHIP in admission or other fees.

The Student Union represents the views of students and their grievances and also performs as spokesperson for the students. They encourage and motivate participation of students in extension and co-curricular activities such as NSS, Evangelical Union, & Eco Club of the college. The Student Union functions under a working constitution. On behalf of all the students, members of the Students Union are

appointed as members of Academic and administrative bodies of the college like RUSA, IQAC, Library Committee and public relations and documentations cells.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

#### 5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. Zawlnuam College has submitted registration application under Mizoram Societies registration Act, 2005. However, due to the pandemic the registration certificate has not yet been released by the concerned department and is under process. The Aims and Objectives of the Association: 1.To uphold the democratic and inclusive traditions of the Govt. Zawlnuam College and to strive for their furtherance, through all the activities of ALUMNI GZNC, including the organization of annual and periodic Lectures / Seminars / Symposia / Workshop, etc. centered around themes that deepen our understanding and appreciation of the values enshrined in the Preamble of Govt. Zawlnuam College; 2.To foster close relationship between ALUMNI GZNC and Govt. Zawlnuam College; 3.To provide opportunities for community service and to act as goodwill ambassador of Govt. Zawlnuam College within Mizoram, India or abroad; 4.To provide academic and professional interaction and networking, diffusion of knowledge, dissemination of social and economic education among ALUMNI GZNC and students of Govt. Zawlnuam College; 5.To organize socio-cultural events and interactions between Alumni and their family members. 6.To organize various kinds of activities or awards to motivate students and teachers of Govt. Zawlnuam College. Alumni meet is held every year and the Office Bearers are elected every two years. The present Office Bearers are

Sl. No.	Name	Address	Occupation	Designation in the Society
1.	Laldinchhuaha	Jongte	Zawlnuam Self-Employed	President
2.	F. Lalhlimpua	Zawlnuam	Self-Employed	Vice President
3.	M.S. Dawngkima	Zawlnuam	Self-Employed	General Secretary
4.	HB Laldusaka	Zawlnuam	Self-Employed	Asst. Secretary
5.	Lalthakimi Khiantge	Zawlnuam	Self-Employed	Treasurer
6.	Ramthanmawia	Fanai	Zawlnuam Private Business	Financial Secretary
7.	P.C. Zosangpuia	Zawlnuam	Self-Employed	Information Secretary

The Alumni Association remained dormant for two years due to organizational problems. However, they have now been revived and are trying their best to actively participate in college welfare activities. As the pandemic is still going on and with lockdown restrictions occurring, alumni activities remain trivial at the moment. One faculty in-charge has been designated to empower the Alumni Association and together they are taking steps to be a more active participant in the College welfare activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

#### 6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Vision:

Government Zawlnuam College was established with a vision to provide quality higher education to all irrespective of caste, creed, religion, socio-economic background etc. in this remote part of the country. It also tries to nurture and enhance personality development, leadership qualities and ethical values among the students so that they can become good citizens and thereby contribute for nation-building. Our vision is also to provide and promote inclusive quality education for all and in this way we are striving to become an institute of quality and excellence.

##### Mission:

The mission of the college is to achieve paramount progress and success. Our college motto is: "Ever Progressing" and ever since its establishment the college has progressed satisfactorily if not drastically considering the remoteness of its location. The college was established with a mission to serve the needs of the poor learners who cannot afford to go to city-based colleges. Today it imparts necessary knowledge to the students to survive in today's competitive world. The institution also



facilitates young learners with opportunities to kindle their ethics and leadership potential and thereby sensitizing them towards a knowledge-rich, gender-just, eco-friendly and healthy society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is a purely Government College and hence, there is no local governing or managing board. Though the Principal functions as the head of the institution, yet, it follows a mechanism of decentralization of powers to various Cells and Committees in order to ensure smooth governance system in the institution. In this way, our college follows a mechanism of giving some autonomy in decision making and other operational free hand to these Cells and Committees in order to ensure a kind of decentralized governance system. The following are the details of the practices of decentralization and participative management: 1. At the Principal level: The Principal being the head of the institution is also the chairman the IQAC. Again, at the same time, he distributes some functional responsibilities and operational autonomy to the Vice-Principal, IQAC Coordinator, RUSA Coordinator and Chairpersons of other Cells and Committees. 2. At Faculty level: Senior faculty members represent and head various committees and cells and are given operational autonomy for smooth and effective governance. 3. At Student level: The college has an elected student body and the Students' Union Body has also their operational autonomy. The students take their own decision regarding organization of any sports or cultural events, publication of college magazine etc. however, with consultation with the Principal. Moreover, the institution promotes the culture of participative management at other levels too. The College encourages participative management practices by constituting various committees and cells like Academic Council Infrastructure Development Cell Project Monitoring Unit Examination Committee Discipline & Grievances Redressal Committee Research Promotion Cell Library Development Cell Anti-Ragging Cell Career Counselling, Placement and Mentoring Cell Womens' Cell NSS Cell etc. The participatory management approach helps the College in planning and implementing various activities of the institution. The principal of our College conducts meeting/open discussion with the teaching and nonteaching staff which in turn, encourages the involvement of all for the improvement of efficiency and effectiveness of the college administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.2 - Strategy Development and Deployment

##### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Govt. Zawlnuam College has laid viable strategic development and deployment plan over the past few years. As a part of the strategic plan, our institution also looks to ensure that in conformity with the institution's vision and mission, the strategy deployment plans are to fulfil the overall quality assurance and enhancement which include teaching-learning, infrastructure development, library resources, community engagement, language and skills and different stakeholders' participation. The college received various funds from Rashtriya Uchchatar Shiksha Abhiyan (RUSA) during the years 2016, 2017, 2018 and 2019 as Equipment, Equity Initiative and Infrastructure Grants respectively. Under these schemes, the college has utilized the funds in respect of: 1. Construction of new classroom building 2. Renovation of old classroom building. 3. Multi-purpose Hall 4. Vertical extension of classroom building 5. Purchase of library books 6. Purchase of equipment like laptops and desktop computers, printers, two-seater desks for students, water pump and tank, generator etc. 7. Seminars, workshops, speech competitions etc. 8. Soft skill development in spoken language English and Hindi Some of these project works under the strategic plan are still going on while those completed, their utilization certificate has been submitted to the concerned department. At present, the college has one administrative building, two classroom buildings, one library building, one multipurpose hall, one girls' hostel etc.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

##### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This college is a state-run government institution under Higher & Technical Education Department, Government of Mizoram. Hence, all the policies including funding, appointments, salary, leaves, holidays and service rules are governed by the government. However, the Principal is the local administrative head of the institution. For smooth administration, the Principal has appointed the VicePrincipal, Head of Departments of all six Departments and Chairpersons/Secretaries of various Cells and Committees. Again, for smooth functioning, the head of the institution not only distributes various duties and responsibilities to different cells and committees but also monitors all the activities in the college. There is also a 'Grievances, Redressals and Disciplinary Action Committee' in place to ensure a healthy environment in the college. Besides being a Government College under the control of the state government, the organizational structure of the college at local level facilitates its smooth functioning. As stated before, the Principal is the administrative head of the college. Therefore, to support and cooperate in decision making process and implementation, the various committees and cells help him in this regard. The perspective institutional plan for academic programs and infrastructural development is formulated by the Principal in consultation with the office bearers of these cells and committees. The plans proposed are discussed at the various committees and then considered for implementation. The Principal, Vice-Principal, IQAC Coordinator and RUSA Coordinator monitor the efficient implementation of these developmental activities. Moreover, the Heads of various Departments

are responsible for the day-to-day administration of the Departments and play a major role for smooth academic functioning.

File Description	Documents
Paste link for additional information	<a href="https://gznc.edu.in/page/internal-quality-assurance-cell">https://gznc.edu.in/page/internal-quality-assurance-cell</a>
Link to Organogram of the Institution webpage	<a href="https://gznc.edu.in/uploads/attachments/de6afeb63a68f3b961e185ae2d4b66b6/academic-plans.pdf">https://gznc.edu.in/uploads/attachments/de6afeb63a68f3b961e185ae2d4b66b6/academic-plans.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

This college is a government college under the Government of Mizoram and hence, the regular staff, (Teaching and Non-teaching) is entitled to get benefit from welfare schemes adopted by the government as per service rules. The government employees can avail leaves as per norms, medical reimbursement, loan advances, pension, provident fund, group insurance, career advancement schemes etc. The Staff Welfare Association of this college looks after the welfare of the staff. The college has implemented various welfare measures for both Teaching and Non-teaching staff. The different welfare schemes and the rate of amount for monetary benefits are reviewed and updated time to time. As all the teaching and non-teaching staffs are members of the association, they are provided with financial assistance such as loans to those who are in financial need; marriage and condolence gifts at the instance of marriage and deaths, pension gifts to those who go for superannuation etc. The following are the welfare schemes/measures for both Teaching and Non-teaching staffs adopted by the college: 1. Condolence (gift) on death of staff: 50,000/

2. Condolence (gift) on death of spouse: 30,000/ 3. Condolence (gift) on death of parents and children of staff: 20,000/ 4. Prolonged and critical illness of staff: 50,000/ 5. Wedding gift for staff only: 10,000/ 6. Staff pension/superannuation: 10,000/- + Letter of Appreciation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

#### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

##### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is no doubt a healthy practice for employees in any organization. This college also practises 'performance-based self-appraisal system' annually for the teaching faculty. There is a prescribed UGC format for Performance Based Appraisal System (PBAS) which is filled annually by the teaching staff and after due scrutiny by the IQAC, the head of the institution, after final scrutiny, forwards the report which is confidential along with the filled-in forms to the Directorate of Higher and Technical Education, Govt. of Mizoram for further assessment and approval. The PBAS proforma for the teaching faculty contains information to be supplied such as: 1. General information of the employee 2. His/her contribution towards teaching/learning and evaluation, research and innovation, extra-curricular activities, any other significant contribution etc. Besides this, The head of the institution calls review meetings and sits with all faculty members along with IQAC after the result of every Odd or Even semester examination. In the meeting, the performance of all the departments is reviewed. If any particular department or faculty does not show satisfactory result, then the Principal calls them separately in his office and asks for improvement. Thus, internally too there is an appraisal system and accountability in place in the college. As far as non-teaching staffs are concerned, they are to fill up Annual Confidential Report (ACR) and submit to the Principal, who, after the scrutiny of the ACRs, forward them to the concerned higher authority in the Directorate of Higher and Technical Education Department, Govt. of Mizoram.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

#### 6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit is normally done by the government and the government has not sent any agencies to conduct the external audit during the reporting period. However, the college maintains its accounts properly and, as a regular exercise, utilization certificates of funds received are sent the Directorate of Higher and Technical Education Department and other funding agencies such as UGC, RUSA etc. As far as internal audit is concerned, the account statements have been properly maintained and in this regard, the IQAC and the Project Monitoring Cell have not found any anomaly in the financial statements. However, the account statements of RUSA funds have been audited by a reputed Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Besides receiving regular salary grants and office expenditure grants from the government, the institution looks for fund mobilization from different funding agencies such as University Grants Commission (UGC), Rastriya Uchhatar Shiksha Abhiyan (RUSA), New Economic Development Programme (NEDP) and Development of North-eastern Region (DONER) etc. Funds received from these agencies for building infrastructure development, sports infrastructure development, library infrastructure development, ICT development and procurement of equipment etc. have been optimally utilized. All the funds received from various agencies are properly monitored while the Project Monitoring Unit looks after the implementation and utilization of RUSA funds. For further fund mobilization, the institution has submitted through DC Mamit, one Project Proposal for Rs 99,92,000/- (Rupees ninety nine lakhs ninety two thousand only) to NITI Aayog, New Delhi under Aspirational Districts Programme and Skill Development (Mamit District) on

12th March, 2021. Approval is awaited. Another Project Proposal under Pradhan Mantri Jan Vikas Karyakram (PMJKV) for an amount of Rs 7,73,24000/- (Rupees seven crore seventy three lakhs twenty four thousand only) has also been submitted to Deputy Commissioner, Mamit District 14th April, 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance System (IQAC) has been adopted by NAAC for higher education institutions as a quality sustenance measure. In compliance with the guidelines framed by the National Assessment and Accreditation Council (NAAC), the institution had set up Internal Quality Assurance Cell (IQAC) in the year 2012. Headed by the IQAC, there are other Cells and Committees who are constantly working for quality enhancement and assurance in the institution. The following are the various Cells and Committees working under the IQAC:

1. ACADEMIC COUNCIL: The Academic Council is constituted with the senior faculty members and HoDs of all six departments. Principal is the chairman of the Council which looks after the academic standards and quality maintenance in the institution. It holds regular meetings and monitors the teaching-learning environment of the institution. 2. GRIEVANCES, REDRESSALS AND DISCIPLINARY ACTION CELL: The Principal chairs this cell. It looks after the grievances if any and is entitled to take disciplinary action. 3. LANGUAGE PROFICIENCY CELL: This cell is entitled to look after the language proficiency of the students, particularly English language proficiency. 4. COMPUTER EDUCATION CELL: The computer education cell provides opportunities for students to cope up with present day requirements by becoming computer literates. 5. RESEARCH PROMOTION CELL: The cell has the following nature of works: 1.Resource mobilization for research 2.Innovation and promotion of research 3.Research publications and awards 4.Organization of seminars, webinars, workshops etc. 5.Collaboration with other academic institutions 6. CAREER COUNSELLING, PLACEMENT & MENTORING CELL: The following are the functions of this Cell: 1.Create awareness of various career options 2.Invite expert persons in different fields for interaction 3.Provide necessary help to pursue suitable jobs for the new graduates. 4.Counsel and inspire students who score good marks in the UG examination for further studies. 7. EXTENSION, PUBLIC RELATION & DOCUMENTATION CELL: This cell monitors all the extension activities undertaken by the college. 8. HEALTH AND SANITATION CELL: This cell looks after health and sanitation of the college and their maintenance.

9: BEAUTIFICATION AND CLEANLINESS CELL: The Beautification and Cleanliness Cell of this college is working for beautification and cleanliness of the campus. Resultantly, our college campus is clean and green. 10. LIBRARY DEVELOPMENT CELL: This Cell is looking after library resources which include text books, reference books, journals, periodicals, magazines etc. 11. SPORT AND PHYSICAL EDUCATION CELL: The college has some sports infra-structure such as basket-ball court, some indoor games facilities and a mini Gym for physical fitness. 12. ALUMNI ASSOCIATION CELL: The Alumni Association also gives it support for quality enhancement and improvement of the institution. 13. WORK EFFICIENCY CELL: This Cell monitors the performance of the staff both teaching and non-teaching and encourages the employees under the institution for a good and healthy work culture. 14. EXAMINATION COMMITTEE: This committee looks after all the examinations. Besides these, there are other Cells and Committees such as Infrastructure development Cell, Womens' Cell, Anti-ragging Cell, NSS Cell, Project Monitoring Unit, Red Ribbon Club, Eco Club etc.

File Description	Documents
Paste link for additional information	<a href="https://gznc.edu.in/page/internal-quality-assurance-cell">https://gznc.edu.in/page/internal-quality-assurance-cell</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, under the chairmanship of the Principal, continuously reviews the quality progress and improvements in the institution. Besides continuing with regular students' feedback system, maintenance of log book on teaching-learning, review of Semester Examination results, the IQAC has also implemented extension of duration of teaching periods and student mentoring system. The following are the two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC: a. Extension of duration of teaching periods: With the introduction of CBCS system from the academic Year 2016-17, under the already existing Semester system in colleges under Mizoram university, this college also felt the necessity of quality enhancement. So, completing the syllabus and supplying necessary study materials to the students in due time for both the Odd and Even semesters became a challenge. The institutions are supposed to comply with the Academic Calendar prepared by the affiliating university and to that end, our institution also felt it necessary to extend the duration of time of teaching periods in order to complete the syllabus in time. However, in the post-accreditation era, the college administration including the IQAC has been trying to adopt measures suitable for quality improvement in the teaching-learning scenario. Therefore, it was decided that the duration of teaching period should be extended from 45 minutes to 1 hour to facilitate more classroom activities and teacher-student engagement and thereby for enhancement and quality improvement in teaching and learning. b. Mentoring of Students: Mentoring of students has been introduced in the college from 2019-20 academic year for the improvement in quality in students. The IQAC of Govt. Zawlnum College believes in quality education and in order to fulfill this mission, we started mentoring the students. Under this mentoring scheme, a particular number of students are to be mentored by particular teacher/teachers and the overall progress of the students in their learning, their difficulties if any with timely solution, assistance with study materials and their preparation for examinations etc. are regularly monitored. The college has a very healthy teacherstudent or mentor-mentee ratio. Post-accreditation incremental improvements and quality initiatives: This collegewas accredited by NAAC on 16th September, 2016. During the post-accreditation period, the college has taken a number of initiatives for quality improvement and enhancement. The following are the some of the initiatives taken up by the institution: i. In compliance

with the Peer Team Recommendation, pressure was put on the government for appointment of regular Principal and subsequently, the authority appointed the regular in the year 2019. ii. In spite of being located in a remote area, the student enrollment of the college has been incrementally improved. In the current academic year the total number of enrolled students is 90 (ninety). iii. Mizoram University i.e. the affiliating university has granted Core in all 6 (six) subjects namely Economics, Education, English, History, Mizo and Political Science. Currently the college allows students to Core from any of these subjects.

File Description	Documents
Paste link for additional information	<a href="https://gznc.edu.in/uploads/attachments/2022/02/547363f9698585227bbb4cfb61d41eab/653report-on-quality-assurance-initiatives-20-21.pdf">https://gznc.edu.in/uploads/attachments/2022/02/547363f9698585227bbb4cfb61d41eab/653report-on-quality-assurance-initiatives-20-21.pdf</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include:**  
**Regular meeting of Internal Quality Assurance Cell (IQAC);**  
**Feedback collected, analyzed and used for improvements**  
**Collaborative quality initiatives with other institution(s)**  
**Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gznc.edu.in/uploads/attachments/2022/02/547363f9698585227bbb4cfb61d41eab/653report-on-quality-assurance-initiatives-20-21.pdf">https://gznc.edu.in/uploads/attachments/2022/02/547363f9698585227bbb4cfb61d41eab/653report-on-quality-assurance-initiatives-20-21.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

This college is a co-educational institution of higher education. It makes no discrimination on the basis of gender. It strives to promote and maintain gender equity through the following measures: **Safety and Security:** The main campus building is equipped with CCTV surveillance. There are separate washrooms/toilets for boys and girls; and male and female staff belonging to teaching and non-teaching. There are cells and committees like Women's Cell, Grievances, Redressals and Disciplinary Action Committee, and Anti-ragging Cell to monitor safety and security of girl students and women staff. **Counselling:** Student Counselling is done at the beginning of each semester which includes gender sensitization. Women's Cell of the college also looks after the interest of the girl students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gznc.edu.in/uploads/attachments/2022/02/af888fdd29f4ca73880ad8c2101717ad/711.pdf">https://gznc.edu.in/uploads/attachments/2022/02/af888fdd29f4ca73880ad8c2101717ad/711.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy**

C. Any 2 of the above

<b>Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Zawlnuam college has a policy of maximum utilization with minimum equipment and this leads to less generation of waste materials. This is also one way of keeping the campus clean and green and ecofriendly. Solid Waste Management: The college encourages use of bio-degradable materials in order to minimize solid wastes. Use of plastic is not permitted within the premises of the institution. Dustbins of different sizes are placed at different places such as at the veranda of all the buildings, office room, common room, class rooms etc. The solid wastes are collected and disposed in a proper way. Liquid Waste Management: Liquid waste management is also in place in our college. Toilet and washbasin sewages are guided through proper drainage system to an underground pit. E-waste Management: The electronic components and mechanical parts of computers and other electronic and mechanical devices/equipment are isolated and gathered in waste-bins labelled with e-waste and later disposed off to junk collectors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://gznc.edu.in/uploads/attachments/2022/03/39d9e3a659f0758456e131abd8ddb88b/713-1634636563-6990.pdf">https://gznc.edu.in/uploads/attachments/2022/03/39d9e3a659f0758456e131abd8ddb88b/713-1634636563-6990.pdf</a>
Any other relevant information	<a href="#">View File</a>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible

D. Any 1 of the above

website, screen-reading software, mechanized equipment 5.  
Provision for enquiry and information : Human assistance,  
reader, scribe, soft copies of reading material, screen  
reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Zawlnuam College has a vision for quality higher education to all irrespective of caste, creed, religion, socioeconomic background etc. It strives to establish and promote an inclusive environment where values of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities are cultivated and maintained. It also tries to nurture and enhance personality development, leadership qualities and ethical, cultural and environmental values among the students so that they can become good citizens and thereby contribute towards a harmonious society. The following programmes/initiatives were held in providing inclusive environment and communal harmony:

1. National Webinar was organized on the occasion of National Education Day on 11/11/2020.
2. The NSS Unit of Govt. Zawlnuam College representing Mizoram participated in the National Integration Programme at Agartala from 22nd - 28th March 2021.
3. A webinar on the occasion 152nd Gandhi Jayanti was organized on 2nd October, 2021 in which Mr. Deep Sharma, Associate Professor, Department of History was the resource person.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strives to uphold the constitutional values among the students as well as teaching and non-teaching staff in the institution. The college administration organises orientation/sensitization programmes at the beginning of every semester. During 2020-21 academic year, the NSS Unit of Govt. Zawlnuam College representing Mizoram participated in the National Integration Programme at Agartala from 22nd - 28th March 2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Zawlnuam college celebrates and at times organizes National and International Commemorative days, events and festivals and such celebrations help the students and employees gather knowledge and understanding of events of both national and international importance. The following are some of the programmes/events celebrated and organized by the institution during the year: 1. Celebration of Independence Day on 15th August

2. Celebration of Republic Day on 26th January
3. Celebration of National Unity Day to commemorate the birth anniversary of Sardar Vallabhbhai Patel on 31st October
4. National Education Day is celebrated on 11th November through a National Webinar titled "Education in India: Dynamics of Development."
5. Essay Writing Competition was organized on National Education Day.

6. Gandhi Jayanti is celebrated on 2nd October commemorating 152nd anniversary of the Father of the Nation.

7. World Environment Day is celebrated every year. This year too, it was celebrated on 5th June 2021 through a webinar titled "We and Our Environment: Towards a Sustainable Future" in which Dr. K. A. Choudhury, Associate Professor, Dept. of English was the Resource person.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

### 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 1. Title of the Practice: ADOPTION OF A VILLAGE Government Zawlnuam College is located in a remote corner of the state surrounded by small villages of socio-economic backwardness. The college was established to cater the needs of higher education of the nearby villages mostly of students from economically and socially poor backgrounds. It has been adopting various measures to bring in community orientation in its activities. Several programmes such as construction of urinals, waiting sheds, AIDS/HIV awareness campaign, anti - tobacco and anti - drug programs etc. have been organized to bring the community close to the college. The college believes that higher education institution has a responsibility towards community development and should foster the social responsibility of the students and teachers. It can be fulfilled only through continuous community engagement and through organization and participation in community development programs. 2. Aims and objectives of the Practice: To have a firsthand experience of the problems and difficulties of the rural community To contribute to the socio-economic development of the adopted village To create awareness on social evils among the people of the village To gain understanding of social realities and find out solutions To explore new avenues of community engagement To inculcate social responsibility among the students and teachers To familiarize with the community life of small villages 3. The Context: Govt. Zawlnuam College has a tradition of community engagement from the very inception and the institution is always committed to the progress and development of the local community. The institution encourages the active participation in non-political, social and religious organizations as a part of community development. Some of the college staffs are office bearers and leaders of social organizations and religious communities. Many of the staffs are members of YMA (Young Mizo Association) one of the largest non-political youth wing (NGO) which strives for community development. Many times, college staffs generously contribute and work hard for making the road condition better and transportable. With the help of the NSS unit of the institution, urinals, waiting halls and pavilions are constructed in the locality and nearby villages. 4. The Practice: The college adopted a small village called Zawlpuoi, which is seven kilometers away from the college and the village is one of the most backward villages in Mizoram. The total number of houses in the village is around 100 and the population is only about 500. People are economically poor and mostly depend on agriculture for their livelihood. The college has taken the commitment to extend a helping hand in their difficulties and problems of the adopted village. The initiatives taken under this practice are given below: i. Construction of community urinal and Renovations: Under the banner of NSS unit of Government Zawlnuam College, one public urinal was constructed in the adopted village which helped to develop a sense of social hygiene in the society. College renovated and improved the market shed, eight water sheds, urinals and pavilion to make it more useful and attractive. ii. Beautifications: College has taken the initiative to paint village water tank, Pavilion and public urinals so as to make it more attractive and useful. Local people participation also ensured in such activities. Green Mizoram day was celebrated in the village by planting a number of trees and plants and cleaning the village. iii Supply of Essential Commodities: During the recent pandemic, college has extended its helping hand by supplying essential food items. Twice the village was declared as containment zone in this year and many families are under home quarantine for many days. In all these occasions college helped the village by providing essential commodities and supply of masks and sanitizers. iv Organizing Social Awareness Programs: The College has organized a good number of programmes with the purpose of educating and empowering the society. AIDS/HIV awareness campaign, anti - tobacco and anti - drug programmes, COVID-19 awareness programme, Green Mizoram etc. have been organized to educate and enlighten the people and to remove social evils in the society. 5. Evidence of Success: The programmes and initiatives taken by the college helped to strengthen a healthy relationship with the local people and to establish a sense of belongingness to the local community. College could distribute essential food items in large quantity during this pandemic and became a good support to the community which is acknowledged and appreciated by the local body. Besides, a number of masks, sanitizers and bathing soaps were supplied as protective measures against COVID-19 which helped to reduce further spread of the pandemic in the village. The maintenance of water tank, market shed, water sheds, village pavilion etc. and the construction of public urinal by the college is largely used by the people and well maintained by the village which helped to create awareness on health, hygiene, sanitation, water, etc. The college organized a number of programmes to empower the society and to help and guide the youths. The students took active participation in all these programmes and benefited maximum. All these initiatives and programs conducted in the adopted village helped to inculcate a sense social responsibility among the students and teachers. 6. Problems Encountered and Resources Required: The institution strives to serve the village through continuous community engagement and extended support. For all these programs the most important resource is money. Being a government college, any decision especially regarding the financial matters can be made with consent of the government. There is delay in approving the proposal made by the college and sometimes the proposal is rejected. Government should allow the college to conduct the programs without prior permission and sufficient fund should be provided on annual basis. All the programs are organized under the banner of College NSS unit which has limited financial assistance. Restrictions are made by the government on the number of students and duration for NSS programmes. There should be flexibility in this regard. More number of teachers are required to monitor the activities. Moreover, the students are not getting any additional credits for participating social service activities. It is felt that if social service is included as a compulsory course in the curriculum it will benefit both the students and the community. Best Practice - 2: Title of the Practice: Mentoring System for Students. Objective of the Practice: The college was established with an objective of opening opportunities for higher education for the students of Zawlnuam and nearby



villages. Irregularity of the students and low attendance percentage coupled with poor academic performance and lack of competitiveness were the major problems faced by the college during the initial stages of its establishment. However, with the passing of time, such issues have been addressed to some extent due to the adoption of some student-centric measures and methods for enhanced learning experiences. One such measure or method is Mentoring of Students. Mentoring of students has been introduced in the college for improvement in quality in students during 2018-19 academic year. The system aims at minimizing student drop-outs and supporting them through personal guidance and counselling. The teachers monitor the progress of the students so that even the slow and weak learners after proper attention and guidance, become good performers. The Mentor-Mentee ratio of this college is nearly 1:3. The Context: Mentoring is no doubt one of the best practices in Higher education. Proficient mentoring benefits the students as a stakeholder. As mentors are the backbones of institutions of higher education, it not only ensures better outputs and high employability for the students but also ensures high enrolment too. In classroom situation, it is sometimes not possible to give personal attention to all students and therefore, it has been felt by the institution that if students are taken care of individually, most of their problems in learning will be solved. A mentor, thus, can establish a closer bond with students in the true sense. Mentoring, therefore, helps students to be self-confident and better learners. The Practice: Under the mentoring system practised in the college, each teacher is assigned two to four students. They meet at least once in two weeks to discuss, clarify and share various academic problems that hinder their learning progress. Though local guardians or parents are involved in the process whenever necessary, the teachers, as mentors are primarily acting as true guides for them. There is a proforma for Students' Profile and students are asked to fill up all data which include their bio-data, marks scored in internal and external exams, hobbies, goals etc. in the profile and share the same with the teachers. Students' Profile is created for this purpose in which the students are requested to fill in their bio data, marks scored in internal and external exams, hobbies, goals etc. Evidence of Success: As the mentoring of students has been practised since last two academic years, the outcome of it is quite satisfactory. Evidence of success of this practice includes better results in the Semester Examinations, improved student attendance, increased participation in co-curricular activities, better discipline inside the campus and respectful relationship between teachers and students. Problems encountered and Resources Required: There are no real problems encountered by teachers yet except the fact that due to the pandemic COVID-19, regular classes have been suspended for more than one academic year and classes are being conducted online, mentor-mentee meetings and discussions are not taking place regularly except through online conversion. Moreover, this practice requires dedicated teachers who have the desire to help students beyond the stipulated teaching hours. Ever since the inception of this practice, it is observed that it has improved the attendance of the students and has generated a sense of competition and motivation among them.

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### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Location:**The college is located in a tri-junction of three states; Mizoram, Tripura and Assam. The vision and mission of this institution is to provide quality higher education to the students belonging to economically weaker sections of this area have little chance to go to other distant places for higher education. Therefore, the fundamental objective of the establishment of the institution of higher education is to provide quality education to all. **Own Campus:** The college functions from its own campus. It has a vast and eco-friendly green campus comprising of 25 hectares of land. Most of the campus land is covered with green plants. **Diverse Faculty:** The college has an experienced and dedicated faculty. Some of the members are from different states of the country besides Mizoram namely Assam, Meghalaya and Kerala.

**Infrastructure and Development:** The college has good infrastructure. To ensure improvement in infrastructure, the College has constituted a development committee. The college properly utilizes funds for infrastructural development and enrichment of library.

**Adoption of a Village:** The college has also adopted a village namely Zawlpui, a village bordering neighbouring Tripura. Some welfare activities have already been conducted in the adopted village.

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#### 7.3.2 - Plan of action for the next academic year

For the next Academic Year i.e. 2021-2022, the following Action Plan has been taken by the college for around quality improvement and enhancement:

- The college looks forward to increase student enrolment. It may require more efforts and strategic plan for the same in order to increase the enrolment.
- Necessary steps are to be taken to provide adequate safety and security of the female students and staff of the college.
- More online facilities are to be provided for students, faculty, non-teaching and other stakeholders.
- The college has a vast campus. Efforts are on to utilize the land resource at optimum level and to keep it clean and green at the same time.
- Efforts will be made to conduct regular Financial, Academic and Administrative Audit.
- For soft skill development, short-term soft skill development courses will be introduced.
- More seminars/webinars, workshops, symposiums etc. will be organized.
- Faculty members will be encouraged to get engaged in research activities.
- Online feedback system for all stakeholders will be introduced.
- ICT infrastructure will be developed.

