YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT ZAWLNUAM COLLEGE
• Name of the Head of the institution	Prof. HARENDRA SINHA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03837269117
• Mobile No:	9862968458
• Registered e-mail	zawlnuamcollege1986@gmail.com
• Alternate e-mail	iqac.znc@gmail.com
• Address	VENGPUI, ZAWLNUAM
• City/Town	ZAWLNUAM
• State/UT	MIZORAM
• Pin Code	796471
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**MIZORAM UNIVERSITY**	
• Name of the IQAC Coordinator	**ROYCHAN K. J**	
• Phone No.	**03837269117**	
• Alternate phone No.	**03837269117**	
• Mobile	**9567424765**	
• IQAC e-mail address	**iqac.znc@gmail.com**	
• Alternate e-mail address	**iqac.gznc@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://gznc.edu.in/uploads/attachments/2022/11/987fb03b57f410a8a2b896844d7dae94/aqar-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gznc.edu.in/page/academic-calender

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.63**	**2016**	**16/09/2016**	**15/09/2021**
Cycle 2	**B**	**2.04**	**2022**	**29/03/2022**	**28/03/2027**

6.Date of Establishment of IQAC	**14/02/2012**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	7	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Conducted External Academic and Administrative Audit by the Department of Higher and Technical Education, Govt. of Mizoram * Initiated NAAC Assessment and Accreditation process and successfully completed and accredited with 'B' grade * Community Engagement programmes were organised * Installation of projector in all the core classrooms * Mini-library facilities were made in all the core classrooms.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Assessment and Accreditation	i. Department of Higher & Technical Education, Govt. of Mizoram has conducted External Academic and Administrative Audit on 17th &18th November 2021. ii. NAAC Assessment and Accreditation process were initiated and successfully completed by 23rd March 2022.
Measures to improve teaching-learning	i. Mini Library facility was made available in all the core class rooms ii. Power projectors were installed in all the core class rooms iii. Purchase of large number of text books in all the subjects.
Initiatives of feedback	Conducted feedback of students, Alumni, and Parents

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	21/02/2022

15.Multidisciplinary / interdisciplinary

a) Govt. Zawlnuam College offers undergraduate degree programme in six subjects of arts stream namely English, Mizo, Economics, Education, Political Science, and History. Students are free to choose the subjects/courses of their preference from among the available subjects/courses offered by the college. Being an affiliated undergraduate government college, the institution cannot

make any independent decision to introduce new courses/subjects. Transformation of the institution into a multidisciplinary institution depends on the decisions of Mizoram University to introduce more courses/subjects in the college and Government of Mizoram to appoint sufficient number of faculties and provide necessary facilities. College will accept and appreciate any programme or policy of the affiliating university to introduce more courses in the college and will cooperate with the decisions in this regard. College is sending proposals for the introduction of new subjects/courses but no decision yet from the higher authority in this regard.

b) Government Zawlnuam College being an Affiliated Undergraduate Government Arts College can only accept and cooperate with the decisions and guidelines of the affiliating university and government.

c) Mizoram University, to which the college is affiliated, has introduced Choice Based Credit System for all its programs from 2016 onwards, which gives the students flexibility to study the subjects/course of their choice. Flexibility in course selection is limited to the extent to which subjects offered in the college. At present college offers only undergraduate programmes and the subjects available are English, Mizo, Economics, Education, Political Science and History. The curricula of Mizoram University offer a comprehensive syllabus including topics on gender issues, human values and human rights, professional ethics, environment and sustainability. Environmental education is taught as a compulsory subject for all programmes. Courses and projects related to community engagement and services are not offered in the college, but the college provides opportunities to its students to participate in community-related programmes and activities.

d) Government Zawlnuam College is affiliated with Mizoram University and the curriculum designed by the university is accepted and taught in the college. The extent to which college can offer multidisciplinary flexible curriculum depends entirely upon the guidelines and policies of the affiliating university.

e) The institution has not yet taken any initiatives to formulate such plans in this regard.

f) Being an affiliated undergraduate government college, the institution cannot make any independent decision. The college will follow the guidelines and policies of Mizoram University as well as the Mizoram Government

16.Academic bank of credits (ABC):

a) The guidelines on Academic bank of credits of Mizoram University will be adopted by the college and steps will be taken for its proper implementation.

b) The institution has not yet registered under the ABC system. The implementation of ABC system in the college depends on the policies of Mizoram University with which the college is affiliated.

c) The college has taken initiatives to have faculty exchange programs and signed MoU with other educational institutions within the country to have collaboration and cooperation in teaching-learning. The decisions regarding the internationalization of education, joint degrees between Indian and foreign institutions, and credit transfer are related and depend on the policies and initiatives of the affiliating university.

d) Government Zawlnuam College is affiliated with Mizoram University and the curriculum followed is strictly in accordance with the curriculum prescribed by the affiliating university. Some of the faculty members are appointed in the board of studies and partake in curriculum designing of Mizoram University. The College takes at most care and responsibility that the curriculum designed by the university is implemented effectively and a well-planned curriculum delivery system is followed. Pedagogical flexibility is ensured by giving freedom to the faculties to use any method of instruction and teaching technique. To make teaching and learning more effective, all classrooms are equipped with projectors and mini-library facility is made available in every core classroom. A large number of textbooks and reference books are made available in the library. Class notes and other necessary study materials are distributed either by way of hard copy or soft copy by the concerned teachers. Being an undergraduate arts college the scope for experimental learning and project works are limited. The learning level of the students are assessed regularly and evaluated through internal assessment tests, assignments, and classroom performance. The tests and assignments are mapped in line with the syllabus and course outcomes.

e) . The provision for Academic Bank of Credit is not yet introduced by the affiliating university.

17.Skill development:

a) Being an affiliated government college, any vocational education programmes or soft skills development programmes can be started with

the consent of Mizoram Government and Mizoram University. College can accept and cooperate with the decisions of higher authority and affiliating university. Proposal for introducing soft skill training was sent to the Government and permission was granted for ICT training centre which will be functional after the completion of building construction.

b) At present programmes related to vocational education are not offered in the college.

c) The curricula of Mizoram University offer a comprehensive syllabus including topics on gender issues, human values and human rights, professional ethics, environment and sustainability. Social problems such as equalization of educational opportunities, education of the backward classes, gender equality and equity, human values, rights of women, children, minorities, disabled and old age, protection of human rights, international instruments of human rights, human rights provisions under the Indian Constitution and National Human Rights Commission in India all are incorporated in specific courses. Course on Environmental Studies is compulsory for all programmes which include ecosystem, natural resources, biodiversity and conversation, environmental pollution and the concept of sustainable development.

d) i)The curriculum, credit structure and vocational courses all are designed by Mizoram University. Mizoram University has taken initiatives to introduce NEP 2020 from 2023 academic year and vocational courses may also be incorporated along with the graduation programme.

ii) Being an undergraduate arts college without any vocational courses, the scope for engaging services of industry veterans and master crafts persons is limited.

iii) No such initiatives and efforts in this direction.

iv) No such initiatives and efforts in this direction.

v) Course planning, curriculum design and mode of teaching are all decided by Mizoram University and the college will adopt and act accordingly

e) No such initiatives and efforts in this direction.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) *Mizoram university has taken initiatives to introduce NEP 2020 from 2023 academic year onwards and any initiatives and proposals for integrating Indian Knowledge system into the curriculum will be adopted and taught in the college.*

b) *Institution does not create any concrete plan to give training to its faculties on bilingual teaching mode. The system is already in practice in the college. Teachers are using both Mizo and English as medium of instruction and the college does not impose any restriction on the use of vernacular language in classroom teaching.*

c) *As per the Mizoram University curriculum guidelines, all courses, except language courses, are designed to teach in English. For better concept clarification and effective teaching, teachers occasionally use and explain in vernacular language i.e.Mizo, and the college does not impose any restrictions on the use of vernacular language and no guidelines are issued in this regard. The Mizoram University guidelines on UG examinations provide the option to attempt the undergraduate examinations either in English or vernacular language i.e. Mizo.*

d) *i) Mizoram university curriculum offers programs and courses on Mizo language which are taught in the institution as core subjects and optional papers.*

ii) The different topics on Indian traditional knowledge are integrated into different courses of Mizoram University which are offered in the college.

iii) No such initiatives and efforts in this direction but the basic knowledge of Indian Arts is included in different courses of Mizoram University curriculum which is taught in the college.

iv) Courses on Indian culture and tradition are not offered in the college but topics related to Indian culture and tradition are integrated into specific courses. Cultural programs are organized in the college on different occasions and the active participation of all the students is ensured. Students are encouraged to participate in various cultural programs organized by other institutions and organizations. In this regard, the college is taking the initiative to send and guide the students to various places

e) *Govt. Zawlnuam college follows the syllabus of Mizoram University and any initiative for the integration of the Indian knowledge*

system in the curriculum will reflect in the teaching and learning process of the institution also.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

i) The courses and programmes offered by the college have clearly stated objectives and learning outcomes. The objectives and the expected outcomes of various programmes and courses are designed and incorporated into the curriculum and syllabus of Mizoram University. College envisages a well-planned curriculum delivery system to achieve the stated course/programme outcomes and objectives.

ii) The students and the faculty members understand the objective and outcome of each programme even before the teaching commences. College takes at most responsibility and initiative that these objectives and outcomes are realized and obtained by the students with the successful completion of the programmes.

iii) The curriculum and the syllabi of the academic programmes offered in the college are communicated in a way that the stakeholders are well aware of the programme objective and programme outcome. Each course has clearly stated learning outcomes and every department takes the initiative to introduce the course content and course outcomes to their respective students at the beginning of the academic session. University syllabus which provides detailed information on the content of various programs and its outcomes is made available in the teachers' common room and library for easy and ready reference.

20.Distance education/online education:

a) Being an affiliated government college, the institution cannot take any independent decision on the introduction of vocational courses through ODL mode.

b) College has the permission to conduct formal education i.e. classroom teaching only. The decisions on introducing distance education/online education should be taken by the Mizoram university and permission to be granted to the institution to conduct online courses.

c) Distance education/online education is not introduced in the college and the decisions in this regard is to be taken by the affiliating university.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**93**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**90**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**89**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**8**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**19**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**9**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**20.52324**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Zawlnuam college has taken the following initiatives to ensure effective delivery of curriculum:

1. The curriculum as well as the academic calendar followed by the college is strictly in accordance with the guidelines and time frame prescribed by Mizoram University and the college takes utmost care and responsibility that the curriculum designed by the affiliating university is implemented effectively within the time frame.

2. Syllabus is made available in the teachers' common room for easy reference accessibility and for thestudents; syllabus is made available in the library.

3. The College Academic Calendar is prepared well in advance of the start of the academic session, which is published on the college website and displayed on notice boards.

4. Daily class routine is prepared before the commencement of

semester classes and the same is distributed between teachers and students

5. All classrooms are equipped with a projector and core classrooms are provided with a mini library to make teaching and learning more effective.

6. Class notes and other necessary study materials are distributed either by way of hard copy or soft copy and the reference books are prescribed by the teachers.

7. Curriculum delivery is monitored and documented through monthly teaching reports, teaching plan and classroom logbook.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://gznc.edu.in/page/routine-2021

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares and publishes Academic Calendar well in advance of the commencement of the academic year, stating the start and end of the session, various events to be organized, dates of internal examinations, semester examinations etc. The academic calendar and action plan prepared by the college is strictly in accordance with the academic calendar of the affiliating university. The academic calendar is prepared well in advance, so the teachers and students should be aware of all college activities and programs before the commencement of the session. By doing so the institution ensures effective time management for various activities. The institutional academic calendar is published on the college website, college notice boards and college prospectus. This helps the teachers and the students to carry outeaching and learning in a more systematic and time-bound manner and smooth conduct of the regular assessment. In accordance with the institutional calendar, every department creates its own internal plans to ensure timely delivery of syllabi. Any changes in the academic calendar due to unavoidable reasons will be decided by the concerned committee/cell and rescheduling will be intimated properly to all the stakeholders.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gznc.edu.in/page/academic-calender

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various courses offered in the college include relevant topics on gender issues, human values and human rights, professional ethics, environmental issues and sustainability. Course on Environmental Studies, a compulsory course for all programmes deals ecosystems, natural resources, biodiversity and conversation, environmental pollution and the concept of sustainable development. Professional ethics, different aspects of personality, mental health and the role of the school are all included in 'Psychological Foundation of Education'. The Course 'Women and Political Process' offered for undergraduate Political science core incorporate gender-related issues and gender sensitization. 'Western Political Thought' studies gender-related issues and human values on western historical perspective. The course 'Human Rights' deals with different aspects

of human rights, historical evolution of human rights, rights of women, children, minorities, disabled and old age, protection of human rights, international instruments of human rights, human rights provisions under the Indian Constitution and National Human Rights Commission in India. The course Environmental Economics aims to provide fundamental knowledge on economy and environment, environment and development, population, poverty and environment, degradation of the environment, global environmental issues and climate change. Different courses taught in the college directly or indirectly incorporated the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability among the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

`0`

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://gznc.edu.in/page/feedbacks

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

90

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students at the institutional level are assessed through class tests, assignments, paper presentation, oral questions, and group discussions. In every course two continuous assessment test and one assignment is compulsory, for that dates are scheduled in academic calendar. Besides the compulsory tests and assignment, teachers are supposed to conduct evaluation of students' knowledge and skill through various measures of assessment.

Each department takes the responsibility to identify slow learners and advanced learners. Slow and advanced learners are identified thorough class test, Continuous Assessment Test (CAT), assignments and their behaviour and performance inside the class. After determining the advanced and slow learners, every department arranges special classes, remedial classes or extra classes..

Mentoring system practiced in the college is another important tool to find out the learning levels of the students. All the students have one faculty as mentor. The mentors collect the important data from their mentee and observe the progress in studies and other activities. All the important infornation like, attendance, marks,

activities and participations are recorded. The mentors mind the attendance, academic and overall performance of their mentees.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
90	**18**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an under graduate arts college the adoption of experimental/laboratory method and problem solving methods are limited in teaching-learning activities. College has taken many initiatives to make curriculum delivery astudent centric. The programme specific objectives and course outcomes are clearly stated in the university syllabus and the students are made well aware of it right from the very beginning of the course. Teachers make classes as interactive as possible and ensure the involvement and participation of every student in the class. Problem solving methods are adopted in courses like Quantitative Techniques and Statistics papers. Some of the methods adopted by the faculty members to make learning more students centric are, class discussions, oral questions, study tour, field trips, assignment, invited lectures etc. Class tests and assignment submissions are prescheduled in the college calendar so the students are well aware of it. Previous years question discussions and answering is also practiced in the college to assess the achievement level of course outcome of the students. All classrooms are provided with projector and teachers are encouraged to teach with power point presentation. Mini-library is provided with every core class rooms for students' convenience and ready reference.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculties are encouraged to use power-point presentations in their teaching by using projectors. To facilitate teaching with projector, all core class rooms are equipped with projectors. Most of the faculty members in the college have their own personal laptops to conduct classes with the support of power point presentation. For effective and better teaching learning experience teachers are requested to make use of projectors regularly in class room teaching. To make the curriculum delivery system easily accessible and convenient and to transfer study materials and other resources effortlessly, faculty members make use of mobile applications like WhatsApp, Instagram, Email etc. College is slowly and steadily transforming from the traditional methods of teaching learning to the modern ICT assisted education and great efforts have taken in this direction.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[https://gznc.edu.in/uploads/attachments/2022/11/ccfd03e49373fc662d1eb0653d3e3330/ict-enabled-classrooms.pdf](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

392

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. Zawlnuam College follows a transparent and well-defined internal assessment system in accordance with Mizoram University guidelines. The internal assessments are carried out systematically on the scheduled dates as specified in the college colander. The college has an Examination Committee, which undertakes necessary measures to ensure objectivity and transparency in the process of internal examinations. Students are informed about the criteria for internal assessment and continuous evaluation during the departmental briefing and the dates are published well in advance in the college calendar. College conducts two internal tests for every course in each semester and the third internal assessment will be conducted departmentally through assignments or paper presentations. Students are informed about the date and topics of the test and assignment well in advance. Questions set by the concerned teachers are submitted to the examination committee and the committee is in charge of the conduct of the internal tests on the scheduled dates. The examination committee decides and prepares the classrooms and assigns teachers for invigilation duties. Invigilators take the attendance of the students by obtaining their signatures from them so that no further confusion and contradiction arise.

File Description	Documents
Any additional information	View File
Link for additional information	https://gznc.edu.in/page/even-semester-2022-internal-marks

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Govt. Zawlnuam College has devised an efficient and transparent mechanism to deal with grievances related to internal examinations. The college follows the guidelines and rules issued by the

affiliating university in the conduct of internal assessment which is explained to the students well in advance.Internal questions set by the concerned teachers are submitted to the examination committee and the examination committee takes the initiative for the smooth conduct of the internal test on the scheduled dates. The concerned teacher distributes evaluated answer sheets to students and students are advised to check the answer sheets properly. If any discrepancies like mistakes in the question paper, mark awarding, or correction are noticed by the students, the concerned teacher will try to resolve and the necessary corrections will be made. If the concerned teacher could not make the student satisfied, he/she can approach the head of the department. and the decision will be taken departmentally. The concerned department compiles and finalizes results for every paper which is submitted to the Examination Committee. Examination Committee will take initiative to publish the internal marks both on the notice board and the college website. The same is posted in the students' WhatsApp group and parents' WhatsApp group. In the final stage, internal marks are submitted to the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://gznc.edu.in/page/complaint

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College offers semester-based three-year degree programmes in the following subjects - 1. Economics 2. Education 3. English 4. History 5. Mizo 6. Political Science. The learning objectives and outcomes are incorporated into the curriculum and syllabus of Mizoram University. Therefore, the students and the faculty members understand the objective and outcome of each programme even before the teaching commences. The college takes at most responsibility that these objectives and outcomes are achieved by the students through the successful completion of the programmes. The curriculum and the syllabi of the academic programmes offered in the college are communicated in a way that the stakeholders are well aware of the programme outcome. Various programmes offered and the courses included are published through the college website and included in the college prospectus. The university syllabus which provides detailed information on the content of various programs and their

outcomes is made available in the teachers' common room and library for easy and ready reference. Whenever a change in curriculum is made by the university, the college organises orientation programmes for the teachers to get well acquainted with the changes. The program outcomes of all the subjects are clearly made known to the students by the teachers through various interactions and motivations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gznc.edu.in/page/syllabus
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of measuring the level of attainment of programme outcomes and course outcomes are through internal and external assessment. Internal assessments are done through Continuous Assessment Tests (CAT) and Assignments. As per the Mizoram University guidelines, College hasto conduct internal assessment in three different components; 1st continuous assessment test, 2nd continuous assessment test, and Home Assignment. The tests and assignments are mapped with the syllabus and course outcomes. The marks distribution of all three components are as per the university guidelines and 25percent of the scoring is allotted to Internal assessment. Internal marks are displayed on the notice board after every internalassessment. University conducts examinations of 75 % marks for every course at the end of each semester. The marks scored by the students in the Internal Assessment and End-semester examination are taken together to assess course outcome attainment level. University publishes the attainment level of course outcome of every student in grades such as O, A+, A, B+, B C, and D. The level of attainment of programme outcome is derived from the aggregates of all course outcome levels of the program which reflects the realization of programme specific outcome level of the student.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gznc.edu.in/page/even-semester-2022-internal-marks

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

8

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gznc.edu.in/page/results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gznc.edu.in/page/students-satisfactory-survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Zawlnuam College believes that higher education institution has a responsibility toward community development and should uphold the social responsibility of the students and teachers. The college carries out extension services mainly through NSS. The various measures adopted by the college to bring in community orientation in its activities are:

1. For community engagement activities, college has adopted two neighbourhood villages namely Zawlpuii and Luimawi. The college conducts various extension activities and services in the villages and thereby sensitizing students to social issues and social services.

2. Public urinals were constructed in the adopted village and renovated the market shed, waiting shed, and pavilion to make it

more useful and attractive.

3. Green Mizoram day was celebrated in the village by planting trees and plants and cleaning the village. The college engages in community and environment-friendlyactivities like planting trees in the college campus/college plantation site and looking after the planted trees.

4. Several programmes such as AIDS/HIV awareness campaigns, anti-tobacco and anti-drug programs, etc. have been organised to bring the community close to the college.

5. NSS volunteers conducted cleanliness programme on several occasions. Cleanliness week was observed by cleaning hospital premises and market area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

90

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has always tried to have sufficient physical facilities and infrastructure as per requirement of thestudents. College offers undergraduate programmes in 6 arts subjects only .At a time 8 classes are to be conducted, for that 8 class rooms are available with ample space. All classrooms are fully equipped with whiteboards and projectors. Scholar benches and desks are well arranged for the smooth accommodation of students.The college has well-furnished air-conditioned library with 4900 textbooks and 1104 reference books facilitated with comfortable reading room . The college also has a multipurpose hall which is utilised for various events including, cultural programmes, college common programmes, seminars and orientation programmes. The main administrative building comprises of the administrative office, the Principal's Chamber, the Vice Principal's Chamber and the faculty room. The Language lab is fully equipped with 10 computers enabled with internet facilities. Near to college one Girls hostel with accommodation capacity of 20 mates is also available. Separate washrooms for boys and girls. Football court and volley ball court are also available and one mini gym is functional in the college with latest equipments and machines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multipurpose hall: The college is facilitated with a multipurpose hall with an area of 706 sq. mtrs constructed in the year 2017. Various activities like Seminars, Workshops, Cultural Activities and other common programmes are conducted in the multipurpose hall.

Gymnasium: The College has a Gymnasium of size 300 sqft which started functioning from 2017. It is located at the base of the Library building and provided with modern equipment like treadmill, gym bike, bench press, dumbbells, barbells, adjustable bench, leg press, 7 in one machine for physical fitness and exercises. It can accommodate 10 members at a time.

Basketball Court: The college has a basketball court which is located behind the multipurposehall constructed in the year 2010 and renovated in the year 2017. The area of the court is 436.85 sq. mtrs.

Volleyball Court: From the very establishment of the college in 1989, college has a volleyball court of standard size located in front of old building and used for competition by students and faculties.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gznc.edu.in/uploads/attachments/2022/11/ccfd03e49373fc662d1eb0653d3e3330/ict-enabled-classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software SOUL**
- **Nature of automation::Fully**
- **Version: 2.0**
- **Year of Automation 10-05-2015**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.324

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.21

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has been trying to make improvements in IT facilities for effective curriculum delivery.The main obstacles in this direction are insufficient funds and the absence of a high-speed internet service provider in the locality.The college has 20 computers and most of the teachers have their personal laptops which are also made available for teaching. All the computers are properly maintained and updated with the latest software as and when required. There are two multi-functional printers which function as a scanner, photocopier and colour printer. One single functional printer is provided for the use of faculty members and kept in the teachers' common room. All classrooms and multipurpose hall are equipped with the latest projector. The college has a website www.gznc.edu.in which can be accessed easily and is updated regularly with the latest information and events. College is also making use of mobile-based information transfer applications like WhatsApp, Instagram, Email etc for sharing college information, study material, college news, photos, etc. Since all the students in the college have smartphones, mobile-based information transfer is the most convenient and easy method and it can be accessed anytime and anywhere.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution   B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.98

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has constituted various cells/committees to systematize the use and maintenance of available facilities.

1. Library: Matters related to the library is under the purview of Library Development Cell where the Deputy Librarian is the chairman. The cell formulates the rules and regulations for the use of the library and borrowing books.

2. College Girls Hostel: Hostel in charge is appointed from the faculty. Responsibilities like students' hostel admission, rules and regulations for hostel students, monitoring and maintenance of hostel facilities, etc are under the consideration of the hostel in charge.

3. Language Lab: The admission to various courses, course designing, updating software, maintaining equipment, etc all are directly under

the control of the Language Lab Cell.

4. College Gymnasium: Sports and Physical Education Cell is responsible for maintaining the equipment at the gym, their repair, upgradation, etc.

5. Playgrounds and Sports Equipments: The maintenance of the volleyball court and basketball court is directly under the control of the Sports and Physical Education Cell.

6. Classrooms and Multipurpose Hall: Infrastructure Development Cell chaired by the Principal is taking charge of classrooms and multipurpose hall. All the infrastructure works are monitored and maintained by the committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gznc.edu.in/uploads/attachments/2022/11/eaef058b72979c7fad3745b09ead3e66/procedures-for-maintaining-and-utilizing-facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

90

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Govt. Zawlnuam College gives due consideration to students' participation in various administrative, co-curricular, and extracurricular activities. College facilitates Students' representation in several important committees/cells such as:

1. Internal Quality Assurance Cell

2. Library Development Committee

3. Grievance Redressal and Students Welfare Committee

4. Sports and Cultural Activities Cell

5. Anti-Ragging Cell

6. Women's Empowerment Cell,

 Students' Participation is also ensured in extension and co-curricular activities such as NSS, Evangelical Union Yuva Tourism Club, Red Ribbon Club, and Eco Club of the college.

 The College has an elected Students' Union. The Students' Union has various activities throughout the year which include:-

1. Organising Fresher's Social at the beginning of the academic year to welcome newcomers.

2. Conducting Felicitation Programme for the graduated students.

3. Organising College Week where various competitions including sports,culture and debate are held.

4. Representation in the Mizoram University Sports.

5. Participating in various academic and cultural competitions within the State.

6. They are responsible for the selection of students participating in inter-college competitions.

7. The Students' Union represents the views of students and their grievances.

8. Editing College Annual Magazine

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/internal-committees
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

Govt. Zawlnuam College has a registered Alumni Association, Registered under Mizoram Societies Registration Act. 2005 (ACT NO. 13 OF 2005) The structure of the Association includes President, Vice Presidents, General Secretary and Financial Secretary. It is the custom of the college to nominate the President of the Alumni Association to the Internal Quality Assurance Cell as the representative of the alumni association. College coordinates the activities of the Alumni Association and conducts Alumni Meet each year. There is no financial contribution from Alumni Association for the year 2021-22

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Government Zawlnuam College was established with a vision to facilitate higher education opportunities for all especially the aspirants of Zawlnuam and nearby villages.

Mission: The mission of the college is to provide quality higher education to all those who are admitted to the college and lead them to achieve paramount progress and success.

The mission and vision of the college are reflected from the very admission process till the programme completion of programme. The college is committed to provideadmission to every applicant who qualifies for UG admission as per the affiliating university guidelines. The college does not impose any restrictions on

admission, such as admission tests and cutoff marks.

For academic and administrative improvement, action plans are formulated by the IQAC and allcommittees/Cells take responsibility and try to implement them. Outcomes from the implementation of action plans are reviewed through meetings with committees/cells and if required necessary changes in action plans are made. The principal being the head of the institution monitors the curriculum delivery of faculty members through monthly teaching reports and classroom logbooks.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/about-college
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is a purely Government College and hence, there is no local governing or managing board. Though the Principal functions as the head of the institution, yet, the college has a mechanism of decentralization of powers through various Cells and Committees and gives some autonomy in decision-making.

Decentralization and participative management are practiced in the college:

1. At the Principal level: The Principal being the head of the institution is also the chairman of the IQAC. Again, at the same time, he distributes some functional responsibilities and operational autonomy to the Vice-Principal, IQAC Coordinator, RUSA Coordinator and Chairpersons of other Cells and Committees.

2. At Department Level: The Heads of the various Departments are authorized to decide the workloads, distribution of periods and paper to teach.The Heads of the Departments also conduct departmental meetings and take decisions on the purchase of books.

3. At Faculty level: Senior faculty members represent heads of various committees and cells and are given operational autonomy for smooth and effective governance.

4. At Student level: The college has an elected Students' Union

which has given some operational autonomy. in the organization of sports or cultural events, publication of college magazine etc.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/internal-committees
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Govt. Zawlnuam College is located in a remote corner of the state surrounded by small villages of socio-economic backwardness. College was facing low student enrollment for many years and is the major problem faced by the college till now. So among different perspective plans, priority was given to improve the enrollment of students. For that, two strategic plans of action were formulated. Firstly, conduct admission drive programmes in nearby villages including the neighboring states of Tripura and Assam. It includes visiting Higher secondary schools and poster advertisements in public places. Secondly, create a better academic environment and academic excellence which will be reflected in the college result. All the faculty members cooperated to make better academic results for the college.

The effectiveness of the plan of action is visible in the improvement of students' enrollment and better university results. Student Strength in 2020- 21 was only 58 and the number increased to 90 during the academic year 2021-22. Academic performance has been reflected in the results of the college. In UG result, Govt. Zawlnuam college is one of the top four colleges in Mizoram University and for the year 2021-22 secured 100% pass result and received the award of excellence

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the institution is a Government College, it functions under the direct administrative control of the Department of Higher & Technical Education, Government of Mizoram. All the policies including funding, appointments, salary, leaves, holidays and service rules are all governed by the government. Government appoints the Principal as the local administrative head of the institution. The head of the institution distributes various duties and responsibilities to different cells and committees and monitors all the activities in the college. Vice Principal, Head of all six Departments, and members of Various Cells and Committees are all appointed by the principal. The perspective institutional plan for academic programs and infrastructural development is formulated by the Principal in consultation with the office bearers of related cells and committees. The plans proposed are discussed at various committees and then considered for implementation. The Principal, Vice-Principal, IQAC Coordinator and RUSA Coordinator monitor the efficient implementation of these developmental activities and the heads of various departments are responsible for the day-to-day administration of the departments and play a major role in smooth academic functioning. The organizational structure of the college facilitates effective administration and efficient functioning of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://gznc.edu.in/page/organogram
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As the college is a government institution, all the regular staff, (Teaching and Non-teaching) are entitled to get benefit from the welfare schemes implemented by the Government of Mizoram as per service rules. The government employees are entitled with various kinds of leaves, medical reimbursement, loan advances, pension, provident fund, group insurance, annual increment, Dearness Allowances, career advancement schemes etc.

The Staff Welfare Association of the college had implemented various welfare measures for both Teaching and Non-teaching staff. The different welfare schemes are reviewed and updated from time to time. As all the teaching and non-teaching staffs are members of the college welfare association, they are provided with financial assistance.

Following are the welfare schemes/measures for both Teaching and Non-teaching staffs adopted by the college:

1. Condolence (gift) on death of staff: 50,000/

2. Condolence (gift) on death of spouse: 30,000/

3. Condolence (gift) on death of parents and children of staff: 20,000/ 4. Prolonged and critical illness of staff: 50,000/ 5. Wedding gift for staff only: 10,000/ 6. Staff pension/superannuation: 10,000/- + Letter of Appreciation

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Govt. Zawlnuam College being a Government College affiliated to Mizoram University follows Performance Based Appraisal System (PBAS) as prescribed by Directorate of Higher and Technical Education, Govt. of Mizoram. Career Advancement Scheme for teaching staff on the basis of Academic Performance Indicator is ensured by the Directorate of Higher and Technical Education.Performance Based Appraisal System (PBAS) formsubmittedby the faculty members areverified at the institutional leveland forward to the Directorate of Higher and Technical Education with reports for further assessment and approval.

Faculty membersafter attaining the required years of services and API score submits anapplication for Career Advancement through the college Principal to the Department of Higher and Technical Education.If necessary conditions are satisfied and sufficient API scores are obtained, the faculty is called for interview and final decision for career advancement is intimated to the faculty.

As far as non-teaching staffs are concerned, they are to fill up Annual Confidential Report (ACR) and submit to the Principal, who, after the scrutiny of the ACRs, forward them to the concerned higher authority in the Directorate of Higher and Technical Education

Department, Govt. of Mizoram.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit is normally done by the government and the government has not sent any agencies to conduct the external audit during the reporting period. However, the college maintains its accounts properly and, as a regular exercise, utilization certificates of funds received are sent to the Directorate of Higher and Technical Education Department and other funding agencies such as UGC, RUSA etc. The account statements of RUSA funds have been audited by a reputed Chartered Accountant. As far as internal audit is concerned, the account statements have been properly maintained and in this regard the accounts are open for verification by any faculty any time and if any anomaly observed in the financial statements he can request for internal audit. College takes initiative to get signed in the annual financial statements of the college by charted accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the College is State Government Instituion, the main sources of funds are Grant in aid from State Government as per budgetary allocations. Besides receiving regular salary grants and office expenditure grants from the government, the institution looks for fund mobilization from different funding agencies such as University Grants Commission (UGC), Rastriya Uchhatar Shiksha Abhiyan (RUSA), New Economic Development Programme (NEDP) and Development of North-eastern Region (DONER) etc. Funds received from these agencies are mainly for building construction, sports infrastructure development, library infrastructure development, ICT development and procurement of equipment etc. The funding agencies are directly monitoring the expenditure and ensure proper utilization of funds. The Project Monitoring Unit looks after the implementation and utilization of RUSA funds. All the funds received from various agencies are properly monitored and optimal utilization is ensured. The Principal being head of the institution monitors the use of resources received from the State Government and other funding agencies

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Govt. Zawlnuam College had set up Internal Quality Assurance Cell (IQAC) in the year 2012. The IQAC has been contributing significantly for institutionalizing the quality assurance strategies and processes. The two examples of practices

institutionalized as a result of IQAC initiatives are as follows:

1. Participatory quality initiatives through committees/cells : The IQAC works and cooperate withdifferent committees, cells, clubs and departments to ensure participatory quality enhancement in teaching learning.. Following are the fuctional Cells/committes;

a. Academic Committee, b. Research Development Cell c. Examination Committee d. Library Development Committee e. Infrastructure Development Committee f. Health and Sanitation Committee g. Public Relations and Alumni Assistance Cell h. Grievance Redressal and Students Welfare Committee i. Career Guidance and Mentoring Cell j. Sports And Cultural Activities Cell k. Anti-Ragging Cell l. Women's Empowerment Cell and m. Language Lab And Skill Development Cell

2.Mentoring system:The system of Mentoring of students has been practiced in the college from2018-19 academic year. The basic objective of mentoring is to improve class attendance, class performance and academic progress of the students.The mentors take the responsibility of giving guidance and assistance for academic progress and psychological wellbeing of their mentees.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/internal-committees
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, under the chairmanship of the Principal, continuously reviews the quality improvements in the institution. Following are the two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC:

a. External Academic and Administrative Audit: One of the major initiatives undertaken by IQAC in the year 2021- 22 academic year is the External Academic and Administrative Audit. The request for conducting academic and administrative audits was sent to the Department of Higher and Technical Education, Govt. of Mizoram. The peer team visited the college on 17th November 2021. Departmental as well as administrative presentations and interactions were arranged to evaluate the efficiency and effectiveness of the teaching-

learning and administrative procedures.

b. Installation of Projector: To facilitate curriculum delivery more effective, all core classrooms were equipped with projector in the year 2021. Faculties are encouraged to use power-point presentations in their teaching by using projectors. Most of the faculty members in the college have their own personal laptops to conduct classes with PowerPoint presentations. For an effective and better teaching-learning experience teachers are requested to make use of the projector regularly.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/uploads/attachments/2022/11/ccfd03e49373fc662d1eb0653d3e3330/ict-enabled-classrooms.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. Zawlnuam College is a co-educational institution of higher education. It makes no discrimination on the basis of gender from the very beginning of admission to course completion. It strives to promote and maintain gender equity through the following measures:

The main campus building is equipped with CCTV surveillance.

There are separate washrooms/toilets for males and females.

There are cells and committees like Women's Cell, Grievances, Redressals and Disciplinary Action Committee, and Anti-ragging Cell to monitor the safety and security of girl students and women staff.

Student Counselling is done at the beginning of each semester which includes gender sensitization. Women's Cell of the college also looks after the interest of the girl students. The main focus of the cell is to create awareness among the students of the college on Gender Equity and to organize programs related to Gender Equity.

Different events are conducted for both girls and boys to ensure equal opportunity.

File Description	Documents
Annual gender sensitization action plan	https://gznc.edu.in/uploads/attachments/2022/11/e166deae5e49e6221fb983f292ead76b/action-plan-and-report-on-gender-equality.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Zawlnuam college has a policy of maximum utilization with minimum equipment and this leads to less generation of waste materials. This is also one way of keeping the campus clean and green and eco-friendly.

Solid Waste Management: The college encourages the use of bio-degradable materials in order to minimize solid waste. Single-use plastic is not permitted within the premises of the institution. Dustbins of different sizes are placed in different places such as at the veranda of all the buildings, office rooms, common rooms, classrooms, etc. The solid wastes are collected and disposed of in a proper way.

Liquid Waste Management: Liquid waste management is also in place in our college. Toilet and washbasin sewages are guided through a proper drainage system to an underground pit.

E-waste Management: The electronic components and mechanical parts of computers and other electronic and mechanical devices/equipment are isolated and gathered in waste bins labeled with e-waste and later disposed of to junk collectors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance   C. Any 2 of the above

**of water bodies and distribution system in the
campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for
greening the campus are as follows:**

C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered
   vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and
energy initiatives are confirmed through the
following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Zawlnuam College has a vision for quality higher education for all irrespective of caste, creed, religion, socioeconomic background etc. It strives to establish and promote an inclusive environment where values of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities are cultivated and maintained. It also tries to nurture and enhance personality development, leadership qualities and ethical, cultural and environmental values among the students so that they can become good citizens and thereby contribute towards a harmonious society. Different programmes/initiatives were held in providing inclusive environment and communal harmony. Community engagement programmes and study tours were orgnised to experience socioeconomic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strives to uphold constitutional values among the students as well as teaching and non-teaching staff in the institution. College administration organises orientation/sensitization programmes at the beginning of every semester. The college believes that higher education institution has a responsibility towards community development and should foster the social responsibility of the students and teachers. It can be fulfilled only through continuous community engagement and through organization and participation in community development programs. College has adopted two villages Luimawi and Zawlnuam to organize community engagement programmes to inculcate the values of a responsible citizen. Different programmes are conducted in these villages and student participation is ensured.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Zawlnuam college celebrates and at times organizes National and International Commemorative days, events and festivals. Such celebrations help the students and employees to gather knowledge and understanding of events of both national and international importance. Events are organized commonly with other Govt. Institutions and at the college level. Celebrations of Independence Day on 15th August and Republic Day on 26th January are jointly organized by all Government Offices at Block Development Office Premises, Other commemorative days and events are organized by the college under different cells, clubs and NSS units,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

1. Title of the Practice: Village Adoption

2. Objectives of the Practice: To uphold the social responsibility of the college

3. The Context: Community development programmes and activities

4. The Practice: College adopted the village Zawlpui.

The initiatives taken under this practice are:

i. Construction,and renovation of public facilities.

ii. Planting trees and plants and cleaning the village.

iv. Organizing Social Awareness Programs

5. Evidence of Success: The programmes and initiatives taken by the college helped to strengthen a healthy relationship with the local people and to establish a sense of belongingness.

6. Problems Encountered and Resources Required: Less financial assistance

Key Indicator - 7.2 Best Practices – 2

1. Title of the Practice: Classroom Teaching Logbook

2. Objectives of the Practice: Documentation of curriculum delivery

3. The Context:Students' participation in curriculum delivery documentation

4. The Practice:In each classroom, a log book is kept for every subject paper. Class representatives are entrusted to write the log book after every class.

5. Evidence of Success: The systemis followed very well

6. Problems Encountered and Resources Required:The success of the programme depends entirely on students.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within

200 words

Government Zawlnuam College is located in a remote corner of the state surrounded by small villages of socio-economic backwardness. The college was established to provide an opportunity for quality higher education to students of nearby villages and help the students to become more involved in the learning process.

The college has given its priority to the teaching-learning process to ensure better learning outcomes. Consistent and practical action plans were created to improve the academic performance of the institution. All faculty members strived to implement curriculum delivery more effectively and efficiently for a better teaching-learning experience and support the students in all respect. T. College stimulated better learning outcomes through various effective measures like completion of the syllabus on time, previous years' question discussions, model examinations, doubt-clearing sessions, revisions, etc. All these teaching-learning strategies resulted in better university results in undergraduate examinations. There is a remarkable increase in the pass percentage and many of the students could secure higher division in the graduate degree examination. The college secured 100% results in the undergraduate examination held in May 2022 under Mizoram University and was awarded the certificate of excellence by the Deputy Commissioner, Mamit District, Mizoram.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Zawlnuam college has taken the following initiatives to ensure effective delivery of curriculum:

1. The curriculum as well as the academic calendar followed by the college is strictly in accordance with the guidelines and time frame prescribed by Mizoram University and the college takes utmost care and responsibility that the curriculum designed by the affiliating university is implemented effectively within the time frame.

2. Syllabus is made available in the teachers' common room for easy reference accessibility and for thestudents; syllabus is made available in the library.

3. The College Academic Calendar is prepared well in advance of the start of the academic session, which is published on the college website and displayed on notice boards.

4. Daily class routine is prepared before the commencement of semester classes and the same is distributed between teachers and students

5. All classrooms are equipped with a projector and core classrooms are provided with a mini library to make teaching and learning more effective.

6. Class notes and other necessary study materials are distributed either by way of hard copy or soft copy and the reference books are prescribed by the teachers.

7. Curriculum delivery is monitored and documented through monthly teaching reports, teaching plan and classroom logbook.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gznc.edu.in/page/routine-2021

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution prepares and publishes Academic Calendar well in advance of the commencement of the academic year, stating the start and end of the session, various events to be organized, dates of internal examinations, semester examinations etc. The academic calendar and action plan prepared by the college is strictly in accordance with the academic calendar of the affiliating university. The academic calendar is prepared well in advance, so the teachers and students should be aware of all college activities and programs before the commencement of the session. By doing so the institution ensures effective time management for various activities. The institutional academic calendar is published on the college website, college notice boards and college prospectus. This helps the teachers and the students to carry outteaching and learning in a more systematic and time-bound manner and smooth conduct of the regular assessment. In accordance with the institutional calendar, every department creates its own internal plans to ensure timely delivery of syllabi. Any changes in the academic calendar due to unavoidable reasons will be decided by the concerned committee/cell and rescheduling will be intimated properly to all the stakeholders.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://gznc.edu.in/page/academic-calender

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for	**C. Any 2 of the above**

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year
0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Various courses offered in the college include relevant topics on gender issues, human values and human rights, professional ethics, environmental issues and sustainability. Course on Environmental Studies, a compulsory course for all programmes deals ecosystems, natural resources, biodiversity and conversation, environmental pollution and the concept of sustainable development. Professional ethics, different aspects of personality, mental health and the role of the school are all included in 'Psychological Foundation of Education'. The Course 'Women and Political Process' offered for undergraduate Political science core incorporate gender-related issues and gender sensitization. 'Western Political Thought' studies gender-related issues and human values on western historical perspective. The course 'Human Rights' deals with different aspects of human rights, historical evolution of human rights, rights of women, children, minorities, disabled and old age, protection of human rights, international instruments of human rights, human rights provisions under the Indian Constitution and National Human Rights Commission in India. The course Environmental Economics aims to provide fundamental knowledge on economy and environment, environment and development, population, poverty and environment, degradation of the environment, global environmental issues and climate change. Different courses taught in the college directly or indirectly incorporated the issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability among the students.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gznc.edu.in/page/feedbacks

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

180

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

90

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students at the institutional level are assessed through class tests, assignments, paper presentation, oral questions, and group discussions. In every course two continuous assessment test and one assignment is compulsory, for that dates are scheduled in academic calendar. Besides the compulsory tests and assignment, teachers are supposed to conduct evaluation of students' knowledge and skill through various measures of assessment.

Each department takes the responsibility to identify slow learners and advanced learners. Slow and advanced learners are identified thorough class test, Continuous Assessment Test (CAT), assignments and their behaviour and performance inside the class. After determining the advanced and slow learners, every department arranges special classes, remedial classes or extra classes..

Mentoring system practiced in the college is another important tool to find out the learning levels of the students. All the students have one faculty as mentor. The mentors collect the important data from their mentee and observe the progress in studies and other activities. All the important infornation like, attendance, marks, activities and participations are recorded. The mentors mind the attendance, academic and overall performance of their mentees.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
90	18

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Being an under graduate arts college the adoption of experimental/laboratory method and problem solving methods are limited in teaching-learning activities. College has taken many initiatives to make curriculum delivery astudent centric. The programme specific objectives and course outcomes are clearly stated in the university syllabus and the students are made well aware of it right from the very beginning of the course. Teachers make classes as interactive as possible and ensure the involvement and participation of every student in the class. Problem solving methods are adopted in courses like Quantitative Techniques and Statistics papers. Some of the methods adopted by the faculty members to make learning more students centric are, class discussions, oral questions, study tour, field trips, assignment, invited lectures etc. Class tests and assignment submissions are prescheduled in the college calendar so the students are well aware of it. Previous years question discussions and answering is also practiced in the college to assess the achievement level of course outcome of the students. All classrooms are provided with projector and teachers are encouraged to teach with power point presentation. Mini-library is provided with every core class rooms for students' convenience and ready reference.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Faculties are encouraged to use power-point presentations in their teaching by using projectors. To facilitate teaching with projector, all core class rooms are equipped with projectors. Most of the faculty members in the college have their own personal laptops to conduct classes with the support of power point presentation. For effective and better teaching learning experience teachers are requested to make use of projectors regularly in class room teaching. To make the curriculum delivery system easily accessible and convenient and to transfer study materials and other resources effortlessly, faculty members make use of mobile applications like WhatsApp, Instagram, Email etc. College is slowly and steadily transforming from the traditional methods of teaching learning to the modern ICT assisted education and great efforts have taken in this direction.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gznc.edu.in/uploads/attachments/2022/11/ccfd03e49373fc662d1eb0653d3e3330/ict-enabled-classrooms.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

392

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Govt. Zawlnuam College follows a transparent and well-defined internal assessment system in accordance with Mizoram University guidelines. The internal assessments are carried out systematically on the scheduled dates as specified in the college colander. The college has an Examination Committee, which undertakes necessary measures to ensure objectivity and transparency in the process of internal examinations. Students are informed about the criteria for internal assessment and continuous evaluation during the departmental briefing and the dates are published well in advance in the college calendar. College conducts two internal tests for every course in each semester and the third internal assessment will be conducted departmentally through assignments or paper presentations. Students are informed about the date and topics of the test and assignment well in advance. Questions set by the concerned teachers are submitted to the examination committee and the committee is in charge of the conduct of the internal tests on the scheduled dates. The examination committee decides and prepares the classrooms and assigns teachers for invigilation duties. Invigilators take the attendance of the students by obtaining their signatures from them so that no further confusion and contradiction arise.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://gznc.edu.in/page/even-semester-2022-internal-marks

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Govt. Zawlnuam College has devised an efficient and transparent mechanism to deal with grievances related to internal examinations. The college follows the guidelines and rules issued by the affiliating university in the conduct of internal assessment which is explained to the students well in advance.Internal questions set by the concerned teachers are submitted to the examination committee and the examination committee takes the initiative for the smooth conduct of the internal test on the scheduled dates. The concerned teacher distributes evaluated answer sheets to students and students are advised to check the answer sheets properly. If any discrepancies like mistakes in the question paper, mark awarding, or correction are noticed by the students, the concerned teacher will try to

resolve and the necessary corrections will be made. If the concerned teacher could not make the student satisfied, he/she can approach the head of the department. and the decision will be taken departmentally. The concerned department compiles and finalizes results for every paper which is submitted to the Examination Committee. Examination Committee will take initiative to publish the internal marks both on the notice board and the college website. The same is posted in the students' WhatsApp group and parents' WhatsApp group. In the final stage, internal marks are submitted to the University.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://gznc.edu.in/page/complaint

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College offers semester-based three-year degree programmes in the following subjects - 1. Economics 2. Education 3. English 4. History 5. Mizo 6. Political Science. The learning objectives and outcomes are incorporated into the curriculum and syllabus of Mizoram University. Therefore, the students and the faculty members understand the objective and outcome of each programme even before the teaching commences. The college takes at most responsibility that these objectives and outcomes are achieved by the students through the successful completion of the programmes. The curriculum and the syllabi of the academic programmes offered in the college are communicated in a way that the stakeholders are well aware of the programme outcome. Various programmes offered and the courses included are published through the college website and included in the college prospectus. The university syllabus which provides detailed information on the content of various programs and their outcomes is made available in the teachers' common room and library for easy and ready reference. Whenever a change in curriculum is made by the university, the college organises orientation programmes for the teachers to get well acquainted with the changes. The program outcomes of all the subjects are clearly made known to the students by the teachers through various interactions and motivations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://gznc.edu.in/page/syllabus
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method of measuring the level of attainment of programme outcomes and course outcomes are through internal and external assessment. Internal assessments are done through Continuous Assessment Tests (CAT) and Assignments. As per the Mizoram University guidelines, College hasto conduct internal assessment in three different components; 1st continuous assessment test, 2nd continuous assessment test, and Home Assignment. The tests and assignments are mapped with the syllabus and course outcomes. The marks distribution of all three components are as per the university guidelines and 25percent of the scoring is allotted to Internal assessment. Internal marks are displayed on the notice board after every internalassessment. University conducts examinations of 75 % marks for every course at the end of each semester. The marks scored by the students in the Internal Assessment and End-semester examination are taken together to assess course outcome attainment level. University publishes the attainment level of course outcome of every student in grades such as O, A+, A, B+, B C, and D. The level of attainment of programme outcome is derived from the aggregates of all course outcome levels of the program which reflects the realization of programme specific outcome level of the student.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://gznc.edu.in/page/even-semester-2022-internal-marks

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

8

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://gznc.edu.in/page/results

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gznc.edu.in/page/students-satisfactory-survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	[View File](View_File)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](View_File)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Govt. Zawlnuam College believes that higher education institution has a responsibility toward community development and should uphold the social responsibility of the students and teachers. The college carries out extension services mainly through NSS. The various measures adopted by the college to bring in community orientation in its activities are:

1. For community engagement activities, college has adopted two neighbourhood villages namely Zawlpuii and Luimawi. The college conducts various extension activities and services in the villages and thereby sensitizing students to social issues and social services.

2. Public urinals were constructed in the adopted village and renovated the market shed, waiting shed, and pavilion to make it more useful and attractive.

3. Green Mizoram day was celebrated in the village by planting trees and plants and cleaning the village. The college engages in community and environment-friendlyactivities like planting trees in the college campus/college plantation site and looking after the planted trees.

4. Several programmes such as AIDS/HIV awareness campaigns, anti-tobacco and anti-drug programs, etc. have been organised to bring the community close to the college.

5. NSS volunteers conducted cleanliness programme on several occasions. Cleanliness week was observed by cleaning hospital premises and market area.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

6

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

90

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

21-11-2022 07:05:36

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has always tried to have sufficient physical facilities and infrastructure as per requirement of thestudents. College offers undergraduate programmes in 6 arts subjects only .At a time 8 classes are to be conducted, for that 8 class rooms are available with ample space. All classrooms are fully equipped with whiteboards and projectors. Scholar benches and desks are well arranged for the smooth accommodation of students.The college has well-furnished air-conditioned library with 4900 textbooks and 1104 reference books facilitated with comfortable reading room . The college also has a multipurpose hall which is utilised for various events including, cultural programmes, college common programmes, seminars and orientation programmes. The main administrative building comprises of the administrative office, the Principal's Chamber, the Vice Principal's Chamber and the faculty room. The Language lab is fully equipped with 10 computers enabled with internet facilities. Near to college one Girls hostel with accommodation capacity of 20 mates is also available. Separate washrooms for boys and girls. Football court and volley ball court are also available and one mini gym is functional in the college with latest equipments and machines.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multipurpose hall: The college is facilitated with a multipurpose hall with an area of 706 sq. mtrs constructed in the year 2017. Various activities like Seminars, Workshops, Cultural Activities and other common programmes are conducted in the multipurpose hall.

Gymnasium: The College has a Gymnasium of size 300 sqft which started functioning from 2017. It is located at the base of the Library building and provided with modern equipment like treadmill, gym bike, bench press, dumbbells, barbells, adjustable bench, leg press, 7 in one machine for physical fitness and exercises. It can accommodate 10 members at a time.

Basketball Court: The college has a basketball court which is located behind the multipurposehall constructed in the year 2010 and renovated in the year 2017. The area of the court is 436.85 sq. mtrs.

Volleyball Court: From the very establishment of the college in 1989, college has a volleyball court of standard size located in front of old building and used for competition by students and faculties.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://gznc.edu.in/uploads/attachments/2022/11/ccfd03e49373fc662d1eb0653d3e3330/ict-enabled-classrooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **Name of ILMS software SOUL**
- **Nature of automation::Fully**
- **Version: 2.0**
- **Year of Automation 10-05-2015**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.324

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.21

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi
College has been trying to make improvements in IT facilities for effective curriculum delivery.The main obstacles in this direction are insufficient funds and the absence of a high-speed internet service provider in the locality.The college has 20 computers and most of the teachers have their personal laptops which are also made available for teaching. All the computers are properly maintained and updated with the latest software as and when required. There are two multi-functional printers which function as a scanner, photocopier and colour printer. One single functional printer is provided for the use of faculty members and kept in the teachers' common room. All classrooms and multipurpose hall are equipped with the latest projector. The college has a website www.gznc.edu.in which can be accessed easily and is updated regularly with the latest information and events. College is also making use of mobile-based information transfer applications like WhatsApp, Instagram, Email etc for sharing college information, study material, college news, photos, etc. Since all the students in the college have smartphones, mobile-based information transfer is the most convenient and easy method and it can be accessed anytime and anywhere.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.98

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	*View File*
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College has constituted various cells/committees to systematize the use and maintenance of available facilities.

1. Library: Matters related to the library is under the purview of Library Development Cell where the Deputy Librarian is the chairman. The cell formulates the rules and regulations for the use of the library and borrowing books.

2. College Girls Hostel: Hostel in charge is appointed from the faculty. Responsibilities like students' hostel admission, rules and regulations for hostel students, monitoring and maintenance of hostel facilities, etc are under the consideration of the hostel in charge.

3. Language Lab: The admission to various courses, course designing, updating software, maintaining equipment, etc all are

directly under the control of the Language Lab Cell.

4. College Gymnasium: Sports and Physical Education Cell is responsible for maintaining the equipment at the gym, their repair, upgradation, etc.

5. Playgrounds and Sports Equipments: The maintenance of the volleyball court and basketball court is directly under the control of the Sports and Physical Education Cell.

6. Classrooms and Multipurpose Hall: Infrastructure Development Cell chaired by the Principal is taking charge of classrooms and multipurpose hall. All the infrastructure works are monitored and maintained by the committee.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://gznc.edu.in/uploads/attachments/2022/11/eaef058b72979c7fad3745b09ead3e66/procedures-for-maintaining-and-utilizing-facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

90

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

5

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

```
0
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File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Govt. Zawlnuam College gives due consideration to students' participation in various administrative, co-curricular, and extracurricular activities. College facilitates Students' representation in several important committees/cells such as:

1. Internal Quality Assurance Cell

2. Library Development Committee

3. Grievance Redressal and Students Welfare Committee

4. Sports and Cultural Activities Cell

5. Anti-Ragging Cell

6. Women's Empowerment Cell,

Students' Participation is also ensured in extension and co-curricular activities such as NSS, Evangelical Union Yuva Tourism Club, Red Ribbon Club, and Eco Club of the college.

The College has an elected Students' Union. The Students' Union has various activities throughout the year which include:-

1. Organising Fresher's Social at the beginning of the academic year to welcome newcomers.

2. Conducting Felicitation Programme for the graduated students.

3. Organising College Week where various competitions including sports,culture and debate are held.

4. Representation in the Mizoram University Sports.

5. Participating in various academic and cultural competitions within the State.

6. They are responsible for the selection of students participating in inter-college competitions.

7. The Students' Union represents the views of students and their grievances.

8. Editing College Annual Magazine

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/internal-committees
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Govt. Zawlnuam College has a registered Alumni Association, Registered under Mizoram Societies Registration Act. 2005 (ACT NO. 13 OF 2005) The structure of the Association includes President, Vice Presidents, General Secretary and Financial Secretary. It is the custom of the college to nominate the President of the Alumni Association to the Internal Quality Assurance Cell as the representative of the alumni association. College coordinates the activities of the Alumni Association and conducts Alumni Meet each year. There is no financial contribution from Alumni Association for the year 2021-22

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Government Zawlnuam College was established with a vision to facilitate higher education opportunities for all especially the aspirants of Zawlnuam and nearby villages.

Mission: The mission of the college is to provide quality higher education to all those who are admitted to the college and lead them to achieve paramount progress and success.

The mission and vision of the college are reflected from the very admission process till the programme completion of programme. The college is committed to provideadmission to every applicant who qualifies for UG admission as per the affiliating university

guidelines. The college does not impose any restrictions on admission, such as admission tests and cutoff marks.

For academic and administrative improvement, action plans are formulated by the IQAC and allcommittees/Cells take responsibility and try to implement them. Outcomes from the implementation of action plans are reviewed through meetings with committees/cells and if required necessary changes in action plans are made. The principal being the head of the institution monitors the curriculum delivery of faculty members through monthly teaching reports and classroom logbooks.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/about-college
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College is a purely Government College and hence, there is no local governing or managing board. Though the Principal functions as the head of the institution, yet, the college has a mechanism of decentralization of powers through various Cells and Committees and gives some autonomy in decision-making.

Decentralization and participative management are practiced in the college:

1. At the Principal level: The Principal being the head of the institution is also the chairman of the IQAC. Again, at the same time, he distributes some functional responsibilities and operational autonomy to the Vice-Principal, IQAC Coordinator, RUSA Coordinator and Chairpersons of other Cells and Committees.

2. At Department Level: The Heads of the various Departments are authorized to decide the workloads, distribution of periods and paper to teach.The Heads of the Departments also conduct departmental meetings and take decisions on the purchase of books.

3. At Faculty level: Senior faculty members represent heads of various committees and cells and are given operational autonomy for smooth and effective governance.

4. At Student level: The college has an elected Students' Union which has given some operational autonomy. in the organization of sports or cultural events, publication of college magazine etc.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/internal-committees
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Govt. Zawlnuam College is located in a remote corner of the state surrounded by small villages of socio-economic backwardness. College was facing low student enrollment for many years and is the major problem faced by the college till now. So among different perspective plans, priority was given to improve the enrollment of students. For that, two strategic plans of action were formulated. Firstly, conduct admission drive programmes in nearby villages including the neighboring states of Tripura and Assam. It includes visiting Higher secondary schools and poster advertisements in public places. Secondly, create a better academic environment and academic excellence which will be reflected in the college result. All the faculty members cooperated to make better academic results for the college.

The effectiveness of the plan of action is visible in the improvement of students' enrollment and better university results. Student Strength in 2020- 21 was only 58 and the number increased to 90 during the academic year 2021-22. Academic performance has been reflected in the results of the college. In UG result, Govt. Zawlnuam college is one of the top four colleges in Mizoram University and for the year 2021-22 secured 100% pass result and received the award of excellence

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As the institution is a Government College, it functions under the direct administrative control of the Department of Higher & Technical Education, Government of Mizoram. All the policies including funding, appointments, salary, leaves, holidays and service rules are all governed by the government. Government appoints the Principal as the local administrative head of the institution. The head of the institution distributes various duties and responsibilities to different cells and committees and monitors all the activities in the college. Vice Principal, Head of all six Departments, and members of Various Cells and Committees are all appointed by the principal. The perspective institutional plan for academic programs and infrastructural development is formulated by the Principal in consultation with the office bearers of related cells and committees. The plans proposed are discussed at various committees and then considered for implementation. The Principal, Vice-Principal, IQAC Coordinator and RUSA Coordinator monitor the efficient implementation of these developmental activities and the heads of various departments are responsible for the day-to-day administration of the departments and play a major role in smooth academic functioning. The organizational structure of the college facilitates effective administration and efficient functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://gznc.edu.in/page/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As the college is a government institution, all the regular staff, (Teaching and Non-teaching) are entitled to get benefit from the welfare schemes implemented by the Government of Mizoram as per service rules. The government employees are entitled with various kinds of leaves, medical reimbursement, loan advances, pension, provident fund, group insurance, annual increment, Dearness Allowances, career advancement schemes etc.

The Staff Welfare Association of the college had implemented various welfare measures for both Teaching and Non-teaching staff. The different welfare schemes are reviewed and updated from time to time. As all the teaching and non-teaching staffs are members of the college welfare association, they are provided with financial assistance.

Following are the welfare schemes/measures for both Teaching and Non-teaching staffs adopted by the college:

1. Condolence (gift) on death of staff: 50,000/

2. Condolence (gift) on death of spouse: 30,000/

3. Condolence (gift) on death of parents and children of staff: 20,000/ 4. Prolonged and critical illness of staff: 50,000/ 5. Wedding gift for staff only: 10,000/ 6. Staff

pension/superannuation: 10,000/- + Letter of Appreciation

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Govt. Zawlnuam College being a Government College affiliated to Mizoram University follows Performance Based Appraisal System (PBAS) as prescribed by Directorate of Higher and Technical Education, Govt. of Mizoram. Career Advancement Scheme for

teaching staff on the basis of Academic Performance Indicator is ensured by the Directorate of Higher and Technical Education.Performance Based Appraisal System (PBAS) formsubmittedby the faculty members areverified at the institutional leveland forward to the Directorate of Higher and Technical Education with reports for further assessment and approval.

Faculty membersafter attaining the required years of services and API score submits anapplication for Career Advancement through the college Principal to the Department of Higher and Technical Education.If necessary conditions are satisfied and sufficient API scores are obtained, the faculty is called for interview and final decision for career advancement is intimated to the faculty.

As far as non-teaching staffs are concerned, they are to fill up Annual Confidential Report (ACR) and submit to the Principal, who, after the scrutiny of the ACRs, forward them to the concerned higher authority in the Directorate of Higher and Technical Education Department, Govt. of Mizoram.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

External audit is normally done by the government and the government has not sent any agencies to conduct the external audit during the reporting period. However, the college maintains its accounts properly and, as a regular exercise, utilization certificates of funds received are sent to the Directorate of Higher and Technical Education Department and other funding agencies such as UGC, RUSA etc. The account statements of RUSA funds have been audited by a reputed Chartered Accountant. As far as internal audit is concerned, the account statements have been properly maintained and in this regard the accounts are open for verification by any faculty any time and if any anomaly observed in the financial statements he can request for internal audit.

College takes initiative to get signed in the annual financial statements of the college by charted accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Since the College is State Government Institution, the main sources of funds are Grant in aid from State Government as per budgetary allocations. Besides receiving regular salary grants and office expenditure grants from the government, the institution looks for fund mobilization from different funding agencies such as University Grants Commission (UGC), Rastriya Uchhatar Shiksha Abhiyan (RUSA), New Economic Development Programme (NEDP) and Development of North-eastern Region (DONER) etc. Funds received from these agencies are mainly for building construction, sports infrastructure development, library infrastructure development, ICT development and procurement of equipment etc. The funding agencies are directly monitoring the expenditure and ensure proper utilization of funds. The Project Monitoring Unit looks after the implementation and utilization of RUSA funds. All the funds received from various agencies are properly monitored and optimal utilization is ensured. The Principal being head of the institution monitors the use of

resources received from the State Government and other funding agencies

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Govt. Zawlnuam College had set up Internal Quality Assurance Cell (IQAC) in the year 2012. The IQAC has been contributing significantly for institutionalizing the quality assurance strategies and processes. The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. Participatory quality initiatives through committees/cells : The IQAC works and cooperate withdifferent committees, cells, clubs and departments to ensure participatory quality enhancement in teaching learning.. Following are the fuctional Cells/committes;

a. Academic Committee, b. Research Development Cell c. Examination Committee d. Library Development Committee e. Infrastructure Development Committee f. Health and Sanitation Committee g. Public Relations and Alumni Assistance Cell h. Grievance Redressal and Students Welfare Committee i. Career Guidance and Mentoring Cell j. Sports And Cultural Activities Cell k. Anti-Ragging Cell l. Women's Empowerment Cell and m. Language Lab And Skill Development Cell

2.Mentoring system:The system of Mentoring of students has been practiced in the college from2018-19 academic year. The basic objective of mentoring is to improve class attendance, class performance and academic progress of the students.The mentors take the responsibility of giving guidance and assistance for academic progress and psychological wellbeing of their mentees.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/page/internal-committees
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC, under the chairmanship of the Principal, continuously reviews the quality improvements in the institution. Following are the two examples of institutional reviews and implementation of teaching-learning reforms facilitated by the IQAC:

a. External Academic and Administrative Audit: One of the major initiatives undertaken by IQAC in the year 2021- 22 academic year is the External Academic and Administrative Audit. The request for conducting academic and administrative audits was sent to the Department of Higher and Technical Education, Govt. of Mizoram. The peer team visited the college on 17th November 2021. Departmental as well as administrative presentations and interactions were arranged to evaluate the efficiency and effectiveness of the teaching-learning and administrative procedures.

b. Installation of Projector: To facilitate curriculum delivery more effective, all core classrooms were equipped with projector in the year 2021. Faculties are encouraged to use power-point presentations in their teaching by using projectors. Most of the faculty members in the college have their own personal laptops to conduct classes with PowerPoint presentations. For an effective and better teaching-learning experience teachers are requested to make use of the projector regularly.

File Description	Documents
Paste link for additional information	https://gznc.edu.in/uploads/attachments/2022/11/ccfd03e49373fc662d1eb0653d3e3330/ict-enabled-classrooms.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. Zawlnuam College is a co-educational institution of higher education. It makes no discrimination on the basis of gender from the very beginning of admission to course completion. It strives to promote and maintain gender equity through the following measures:

The main campus building is equipped with CCTV surveillance.

There are separate washrooms/toilets for males and females.

There are cells and committees like Women's Cell, Grievances, Redressals and Disciplinary Action Committee, and Anti-ragging Cell to monitor the safety and security of girl students and women staff.

Student Counselling is done at the beginning of each semester which includes gender sensitization. Women's Cell of the college

also looks after the interest of the girl students. The main focus of the cell is to create awareness among the students of the college on Gender Equity and to organize programs related to Gender Equity.

Different events are conducted for both girls and boys to ensure equal opportunity.

File Description	Documents
Annual gender sensitization action plan	https://gznc.edu.in/uploads/attachments/2022/11/e166deae5e49e6221fb983f292ead76b/action-plan-and-report-on-gender-equality.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Government Zawlnuam college has a policy of maximum utilization with minimum equipment and this leads to less generation of waste materials. This is also one way of keeping the campus clean and green and eco-friendly.

Solid Waste Management: The college encourages the use of bio-degradable materials in order to minimize solid waste. Single-use plastic is not permitted within the premises of the institution.

Dustbins of different sizes are placed in different places such as at the veranda of all the buildings, office rooms, common rooms, classrooms, etc. The solid wastes are collected and disposed of in a proper way.

Liquid Waste Management: Liquid waste management is also in place in our college. Toilet and washbasin sewages are guided through a proper drainage system to an underground pit.

E-waste Management: The electronic components and mechanical parts of computers and other electronic and mechanical devices/equipment are isolated and gathered in waste bins labeled with e-waste and later disposed of to junk collectors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government Zawlnuam College has a vision for quality higher education for all irrespective of caste, creed, religion, socioeconomic background etc. It strives to establish and promote an inclusive environment where values of tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities are cultivated and maintained. It also tries to nurture and enhance personality development, leadership qualities and ethical, cultural and environmental values among the students so that they can become good citizens and thereby contribute towards a harmonious society. Different programmes/initiatives were held in providing inclusive environment and communal harmony. Community engagement programmes and study tours were orgnised to experience socioeconomic and other diversities

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college strives to uphold constitutional values among the students as well as teaching and non-teaching staff in the institution. College administration organises

orientation/sensitization programmes at the beginning of every semester. The college believes that higher education institution has a responsibility towards community development and should foster the social responsibility of the students and teachers. It can be fulfilled only through continuous community engagement and through organization and participation in community development programs. College has adopted two villages Luimawi and Zawlnuam to organize community engagement programmes to inculcate the values of a responsible citizen. Different programmes are conducted in these villages and student participation is ensured.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government Zawlnuam college celebrates and at times organizes National and International Commemorative days, events and festivals. Such celebrations help the students and employees to gather knowledge and understanding of events of both national and international importance. Events are organized commonly with other Govt. Institutions and at the college level. Celebrations of Independence Day on 15th August and Republic Day on 26th January are jointly organized by all Government Offices at Block Development Office Premises, Other commemorative days and events are organized by the college under different cells, clubs and NSS units,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1

1. Title of the Practice: Village Adoption

2. Objectives of the Practice: To uphold the social responsibility of the college

3. The Context: Community development programmes and activities

4. The Practice: College adopted the village Zawlpui.

The initiatives taken under this practice are:

i. Construction,and renovation of public facilities.

ii. Planting trees and plants and cleaning the village.

iv. Organizing Social Awareness Programs

5. Evidence of Success: The programmes and initiatives taken by the college helped to strengthen a healthy relationship with the local people and to establish a sense of belongingness.

6. Problems Encountered and Resources Required: Less financial assistance

Key Indicator - 7.2 Best Practices - 2

1. Title of the Practice: Classroom Teaching Logbook

2. Objectives of the Practice: Documentation of curriculum delivery

3. The Context:Students' participation in curriculum delivery documentation

4. The Practice:In each classroom, a log book is kept for every subject paper. Class representatives are entrusted to write the log book after every class.

5. Evidence of Success: The systemis followed very well

6. Problems Encountered and Resources Required:The success of the programme depends entirely on students.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government Zawlnuam College is located in a remote corner of the state surrounded by small villages of socio-economic backwardness. The college was established to provide an opportunity for quality higher education to students of nearby villages and help the students to become more involved in the learning process.

The college has given its priority to the teaching-learning process to ensure better learning outcomes. Consistent and practical action plans were created to improve the academic

performance of the institution. All faculty members strived to implement curriculum delivery more effectively and efficiently for a better teaching-learning experience and support the students in all respect. T. College stimulated better learning outcomes through various effective measures like completion of the syllabus on time, previous years' question discussions, model examinations, doubt-clearing sessions, revisions, etc. All these teaching-learning strategies resulted in better university results in undergraduate examinations. There is a remarkable increase in the pass percentage and many of the students could secure higher division in the graduate degree examination. The college secured 100% results in the undergraduate examination held in May 2022 under Mizoram University and was awarded the certificate of excellence by the Deputy Commissioner, Mamit District, Mizoram.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. In view of the introduction of NEP 2020 next year by Mizoram University, it is decided to make proposal for the Introduction of new subjects (courses) in the college.

2. Strategies to empower the cells/committees and strengthen them to take more initiatives in various activities and programmes

3. Since the college is not conducting any soft skill development programs, it is resolved to make Proposals to the government for the introduction of soft skill development programs or Certificate or Add-on programs.

4. Regarding the continuation of maintenance of classroom logbook, it is resolved that the practice will continue without any changes.

5. With regard to community engagement, all departments are expected to conduct socio-economic, educational and research activities in the adopted villages at least once in this academic session.

6. Online feedback from all stakeholders will be conducted.

7. ICT infrastructure will be developed.

8.. The college has a vast campus. Efforts are on to utilize the land resource at optimum level and to keep it clean and green at the same time.