

**GOVERNMENT OF MIZORAM  
OFFICE OF THE PRINCIPAL GOVT. ZAWLNUAM COLLEGE  
ZAWLNUAM : MIZORAM**

**Estd: 1986**

Phone : 09862968458  
P.O : Zawlnuam  
Pin : 796471



Gram : ZLMCOL  
Email : [zawlnuamcollege1986@gmail.com](mailto:zawlnuamcollege1986@gmail.com)  
Website: <http://gznc.edu.in>

**'B' Accredited by NAAC**

*(Included under Section 2(f) & 12(B) of UGC Act, 1956, Vide No. F.8-530/2010(CPP-I/C) Dated 13 May 2011)*

---

**Best Practices – 1 ( 2023-24)**

**1. Title of the Practice: Gender Audit**

**2. Objective of the practice:**

- a) Promote Gender equality and advocate women empowerment.**
- b) Identify Gender bias and gender discrimination**
- c) Ensure equal rights and opportunities irrespective of gender**
- d) Formulate policies and guidelines for the promotion of gender equality**
- e) Uphold and advocate gender equality**

**3. The Context:** Government Zawlnuam College is a co-educational institution and equal rights and opportunities irrespective of their gender are the concerns of the college. Gender audit is essential in identifying gender biases and to take action against any form of gender discrimination that may occur. Gender audit helps in recognizing the different challenges that may be faced in terms of equality and also helps in implementing different policies and guidelines that promote healthy and efficient participation of women and female students in the institution. Findings of the gender audit enables to formulate appropriate policies and guidelines for the promotion of gender equality an women empowerment.

**4. The Practice:** The Women Empowerment Cell in association with Internal Quality Assurance Cell (IQAC) of Government Zawlnuam College conducts gender audit every year. For the academic year 2023-2024 also gender audit was conducted in order to ensure gender equality is maintained and institutionalized. Gender -wise data are collected and analysed with the help of statistical tools. All the data obtained from the college establishment section are recorded by the concerned staff. The enrolment of students, number of faculties and teaching staff are collected gender wise. Information on facilities specially reserved for women are also taken and compared with the strength of female. Information collected are presented with the help of statistical diagrams for easy analyse and comparison. Major findings and conclusions were drawn from the analysis and suggestions are made if necessary. Finally, the report is placed before the IQAC for further decisions and necessary steps.

## **5. Evidence of Success:**

*Gender audit is of utmost importance in promoting gender equality and for advocating of women empowerment. Gender audit could examine the enrolment of female students and the security and safety measures provided for female workers and students of the college. It could also examine the participation and contribution of female staff, non-teaching staff and students in decision making processes. Gender Audit could spread the message of gender equality and women empowerment within the college and ensure that students have an understanding of the importance of equal representation for the advancement of the college community.*

*The major findings and suggestions of the study 2023-24 are*

### **Major Findings:**

- 1) Government Zawlnuam College has successfully promoted gender equality within the institution.*
- 2) The proportion of female students is equal to that of the male students.*
- 3) The proportion of female teaching faculty is still lower than that of the male teaching faculty.*
- 4) The proportion of female non-teaching staff is still lower than that of the male non-teaching staff.*
- 5) Although the proportion of male workers in the college is considerably higher than the female workers, there is no gender bias in the functioning and administration of the college.*
- 6) Equal opportunity is provided for all workers and students irrespective of their gender.*

### **Suggestions:**

- 1) More gender sensitization programmes should be organised.*
- 2) Bathroom for female students is required.*
- 3) Girls' common room should be provided.*
- 4) Awareness programmes on women's health and legal rights may be organised.*
- 5) Facilities like sanitary pads and pain medication should be available at all times.*
- 6) More participation of female students in extra-curricular activities.*

## **6. Problems Encountered and Resources Required:**

*The Women Empowerment Cell of the institution conducts gender audit internally. Collection of data and analysis need extra man hours and expertise. The faculty should be well aware of the statistical tools and methods of data presentation and analysis. No financial expenditure is required to conduct Gender Audit as the college uses the internal man powers and resources, but to implement the suggestions need finance and in most of the cases government permissions.*

## **Best Practices – 2**

### **1. Title of the Practice:** *Classroom Teaching Logbook*

### **2. Objectives of the Practice:**

a) *To monitor the actual classes taken and the punctuality of the respective teachers in taking classes.*

b) *To record the topics discussed in the class and the syllabus covered in each paper.*

c) *To be a transparent institution to the major stakeholders of the college and to evolve quality initiatives in the college with the help of students.*

### **3. The Context**

a) *The growth and success of the institution involves the participation of the students as a major stakeholder in the planning, decision-making and implementation process.*

b) *The college has decided to involve the students' participation, who is one of the important stakeholders in higher education. With students' involvement, the institution will benefit in the overall functioning of its curriculum delivery.*

### **4. The Practice:**

*In each class for every paper one log book is kept. Class representatives are entrusted to write the log book after every class. The procedure of writing the logbook is explained by the Principal to students in students' orientation programme. In the logbook there are provisions for writing the name of the teacher, date, actual duration of the class with time, topics covered, method of teaching and remarks of the students. The class representative will sign and the signatures of the concerned teachers should be obtained and finally the principal will verify and sign it. The provision of remarks by the students will provide a feedback and an important input for better teaching learning process.*

### **5. Evidence of Success:**

*Students are getting an opportunity to provide their feedback immediately after every class and the punctuality and sincerity of the teachers are visible from the students' logbook. It helps the teaching faculty to prepare lesson plan and complete the syllabus in time. Students' participation in monitoring system help the Principal to have an overall view of the performance of the teachers.*

### **6. Problems Encountered and Resources Required:**

*The success of the programme depends entirely on students. Students are supposed to write down in the logbook immediately after each class. A free and fair feedback is very important and for that the class representative should be selected very carefully. In each class keeping and maintaining eight logbooks is a matter of concern.*